

ANNUAL VESTRY REPORT

For The Year 2023



St. James & St. Brendan Anglican

55 Charlotte Street

Port Colborne, Ontario

Sunday, February 25, 2024

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TERRITORIAL ACKNOWLEDGEMENT

We acknowledge the land we gather on is the traditional territory, first of the Neutral people then of the Haudenosaunee and Anishinaabe peoples, many of whom continue to live and work here today. This territory is covered by the Upper Canada Treaties, Niagara Purchase Treaty and is within the land protected by the Dish with One Spoon Wampum agreement. Today this gathering place is home to many First Nations, Metis, and Inuit peoples. Let us continue to work towards reconciliation with our siblings and always remember that our great standard of living is directly related to the Indigenous people's resources and their care for this land.

ANNUAL VESTRY MEETING AGENDA

Feb 25th, 2024

Vestry members, in order to vote, must be a member of the parish, be 16 years of age and a financially contributing member of the parish for a minimum of 6 months.

1. Opening Prayer	11. Motions
2. Territorial Acknowledgement	1) Accept the Agenda
3. Appointment of Vestry Clerk	2) Vestry Minutes
4. Rules of Vestry	3) Rector & Warden Reports
5. Vestry Minutes for the 2022 Year	4) Ministry & Organization Reports
6. Questions Arising	5) Financial Reports
7. Annual Reports	- Operating, Comparative
a) Rector's Report	- Other Accounts
b) Rector & People's Wardens' Reports	- Park Budget
	6) Proposed Budget
8. Ministry & Organization Reports	7) Proposed Slate for Parish Council
9. Financial Reports	- Nominations Closed & Election
a) 2023 Financial Statement	8) Selection of Auditors
b) Park Financials	9) Rental Licensing Agreement
c) 2024 Proposed Budget	10) Adjournment
10. Election of Parish Council	12. Correspondence
a) Submit Nominations	13. Commissioning of Parish Council
b) Nominations from the Floor	14. Expressions of Appreciation
c) Election of Officers	15. Closing Prayer
d) Rector's Appointments	16. Adjournment

2023 PARISH COUNCIL

Rector:	The Rev. Jody Szoke
Rector's Warden:	John Hogan
People's Warden:	Kathy Kairies
Deputy Rector's Warden:	Brian Abbott
Deputy People's Warden:	Jennifer Main
Treasurer:	Leslie Kennedy
Vestry Clerk:	Pat Davis
Lay Delegates to Synod:	Pat Davis, Robynn Bliss
Alternate Delegate:	Jim Wilkins
Member(s) at Large Elected:	Victoria Sesto
Rector's Appointees (MAL):	Tami Zacharias
Property Chair:	Tim Kennedy
Stewardship:	Norbert Gieger
PWRDF	Open

DEATHS 2023

**Emma Heighton
Jeannette Gibbs
Clara Hayton
Christina Lambert
Ernest Kairies
Colleen Riegle**

MARRIAGES 2023

**Nadine Willoughby & Richard Pare
Linda Hankin & Doug Maracle
Leanna Rossi & Donald Wonch
Nolte James & Berrik Beauchamp
Amanda River & Nicholas Schuhmann**

BAPTISMS 2023

**Nolte James
Winter Danger Radford
Ofelia Kennedy Galle
Lucas Joseph Sherk
Camryn Juliette Sherk**

ST JAMES AND ST BRENDAN ANGLICAN CHURCH
ANNUAL VESTRY MEETING MINUTES
Feb 26, 2023

1. **Opening Prayer:** Jody opened the Vestry with prayer.
2. **Territorial Acknowledgement:** Wendy Saunders read the Territorial Acknowledgement
3. **Appointment of Vestry Clerk:** Jody appointed Pat Davis Vestry clerk
There were 33 people in attendance. There were 32 eligible voting members present.
4. **Rules of Vestry:** Leslie Kennedy shared the eligibility of qualification for voting as outlined in 4.1 of the Diocesan Canons.
5. **Acceptance of the Agenda: Motion: that the agenda be accepted as amended.**
Since 2 people were absent who were to be inducted to Parish Council, it was decided that the commissioning would be put off until all could attend.
Moved by: Leslie Kennedy Second by: Kathy Kairies CARRIED .
6. **Vestry Minutes for the 2022 Year:**
Motion: that the minutes be accepted as amended. Moved by: Brian Abbott Second by: Bill Rivers.
Kate asked that a line on page 6 of the minutes stating, “We should remove the millstone.” be removed from the minutes. The minister agreed to this request as it did not change the intention of the conversation.
CARRIED
7. **Annual Reports: Motion: that the Rector’s Report, and the Wardens’ Reports be received as printed.**
Moved by: Doug Stewart Second by: Wendy Saunders.
There was no discussion.
CARRIED.
8. **Ministry and Organization Reports: Motion: that the reports be accepted as printed. Moved by: Doug Stewart Second by: Wendy Saunders.**
CARRIED .
9. **Park Report:** deferred to the financial report.
10. **Financial Reports:**
Motion: that the financial reports be accepted as printed.
Moved by: Leslie Kennedy Second by: Norbert Gieger
Discussion:
a) **2022 Financial Statement:**

- Leslie commended everyone for their faithfulness for being over budget on envelopes and encouraged us to continue to do well.
- We received a generous \$70,000 memorial donation
- Our expenditures are outlined on page 21 and we did a lot: we completed the sound system, A/C in the hall and in the Carvers' building, installed the sign at the corner of Mariners Park, repaired the church A/C, we are gradually repaying the covid loan of \$10,000 and the DMM payment we missed.
- With all of that we are in the hole by \$3000 which is a remarkable outcome
- There were no questions asked about Leslie's report.
- Nicole asked what the balance was for Food with Friends gong forward. Leslie stated that it is \$13,789.69.

b) **Park Financials:** There was no Report as John was away due to sickness. A written report was in the Vestry Report.

CARRIED

c) **Proposed Budget:**

Motion: that the proposed budget for 2023 be accepted as printed.

Moved by: Judy Lawrence Second by: Wendy Saunders

Discussion:

Leslie stated that she sat with the wardens for several discussions and as a result:

- Envelope donations have been increased \$5,000 to reflect the increased shown in 2022.
- The special envelopes will remain the same. They were down last year but that may have been due to the fact that they were mailed out later than usual.
- Because we are now streaming our services, the music budget has been increased to cover licensing fees that are required and to purchase music. Our library is quite old and in need of some updating.
- There was no further discussion.

CARRIED.

11. Election of Parish Council

a) Nominating Committee Report

Jody presented the proposed slate of officers for the 2023 year and reviewed the appointed and elected positions

Jody presented late nominees for Member at Large – Kate brown and Vicky

Sesto

b) Nominations from the Floor

Jody asked the three times of asking for nominations from the floor. There were None and nominations were closed.

c) Election of Officers

Ballots were handed out for the election of Vicky Sesto and Kate Brown
Election Results: Vicky Sesto will be the new Member at Large to Parish Council. Jody thank them both for offering to let their names to stand.

12. Election of Auditors:

Motion: that John Hogan and Lynda Reinhart be the auditors for 2023.

Moved by: Larry Peyton Second by: Kathy Kairies

CARRIED.

13. Licensing Agreements: Motion: that the Corporation be empowered to enter into these agreements on behalf of the parish and the Diocese.

Moved by: Tim Kennedy Second by: Donna Abbott.

Discussion:

- Jody explained that this is for the protection of the new corporation.
- Tim pointed out that the Corporation is the Wardens and the Minister and the Deputies are advisors
- Kate pointed out that since the Parish Council is an advisory body that 2 people are making all the decisions for the parish
- Robynn added that since she had been on Parish Council and seen it in action, it had always been a conversation about matters.

CARRIED.

14. Commissioning of Parish Council: Deferred to a Sunday service

15. Correspondence: Bequest by Shirley Pettit

On page 22 of Major Maintenance there is \$50,000 balance.

That is the remainder of the \$70,000 that has not been spent from the memorial.

This was also mentioned by Leslie in the financial report

If you wish to leave money to the church please do so but do not direct it as it may tie up the money in projects that are no longer being done in the parish and the funds cannot be used for more pressing projects.

16 Expressions of Appreciation: Jody expressed her appreciation with flowers to:

- Leslie for her dedication and stated that we are blessed to have her
- Wendy who was Synod Rep will remain on Parish Council as the Mission Action Plan rep and throughout this process has been an amazing help
- Pat who is leaving as warden, has been a side kick and will be the lay Synod rep for the parish.
- Jody stated that hands down we are the best parish of all the places she has been and is thrilled to be here.
- George thanked Jody for her hard work and dedication to the parish and that we are lucky to have her. The applause suggested that the vestry agreed.

17. Request from the Floor: Kate asked to Speak:

- Jody gave her the floor
- Kate immediately started to make uncomplimentary comments about the Bishop
- Jody reminded Kate that she said she would be brief.
- When she again started to attack the Bishop, Tim Kennedy raised his hand and called a Point of Order. And that Kate was Out of Order.
- He then called the Motion to Adjourn. It was seconded by Beth Jeffery

18 Closing Prayer & Adjournment

Since the motion to adjourn had been called, the vote was taken and we were adjourned.

While the meeting was not closed with prayer, a prayer was said by Jody after the Adjournment.

Motion: that the vestry be adjourned. Moved by: Tim Kennedy Second Beth Jeffery

CARRIED

RECTOR'S REPORT

My Dear Siblings in Christ,

As always, let me first say thank you to all of you for your continued support, devotion, and love for St. James and St. Brendan. 2023 was a good year. We had a variety of events, that were well attended, considering the world is still recovering from the Pandemic. Attendance for our events might not have been as high as they were before the pandemic, but we are getting there. It is something that we should all be proud of.

Of all the things that the Pandemic has taught us, is that we are resilient, and whether we like it or not, we are able to adapt to change, which is a good thing, because change is one thing in our life that is always constant. Life is always changing. We are always changing. Life is about a continuous season of endings and beginnings. Sometimes our endings are sudden and unexpected. Sometimes our endings are planned and prepared for, while others are slow, and seem to happen without us even noticing.

Change brings on a variety of emotions, happy, sad, joyful, angry, calm, or anxious. Yet with every ending, we are given an opportunity for a new beginning. As the saying goes, "When one door closes, another door opens."

When I reflect on this church community, I am aware of all the endings and beginnings you have gone through over the past few years. Over the past 3 1/2 years I have listened, watched, and felt the joy and the struggles of change within this community. The difficulty with change, as I have said before, is that many see it as a negative. Change is seen as destroying something that is good or important instead of looking at change as an opportunity to grow and learn. So many of us are terrified that change will destroy what we hold most dear, instead of looking at change as a way to enhance our lives.

I hope and pray that in 2024 together we grow, and we change. Together we come up with new and creative ways to minister to each other and the community. I was recently asked by a fellow Priest if the people of St. James and St. Brendan call me their Priest or their Minister. I answered it depends on the person. I was quickly told that I should always make it clear that I am an ordained Priest and that the people of the church by virtue of their baptism are the Ministers of the Community. My call is to be your Presbyter, the leader of this church, your Priest. You are called minister to each other and to the people of this community. What your ministry looks like well that depends on you. Many of you already have a multitude of ministries. Some of you are still searching. I would love for everyone this year to discover how God is calling them. How God wishes for you to minister and how God wishes for us to grow and change together as a community. Let us ask for God's grace and help as we pursue new ideas, and new

beginnings. Together with patience, and perseverance, let us trust in the Blessed Holy Trinity and all that they have planned for us.

Your humble servant,

Jody+, Rector

Ecclesiastes 3:1-11: For everything there is a season and a time for every matter under heaven:

a time to be born, and a time to die;
a time to plant, and a time to pluck up what is planted;
a time to kill, and a time to heal;
a time to break down, and a time to build up;
a time to weep, and a time to laugh;
a time to mourn, and a time to dance;
a time to throw away stones, and a time to gather stones together;
a time to embrace, and a time to refrain from embracing;
a time to seek, and a time to lose;
a time to keep, and a time to throw away;
a time to tear, and a time to sew;
a time to keep silence and a time to speak;
a time to love, and a time to hate;
a time for war, and a time for peace.

What gain have the workers from their toil? I have seen the business that God has given to everyone to be busy with. He has made everything suitable for its time; moreover, he has put a sense of past and future into their minds, yet they cannot find out what God has done from the beginning to the end.

WARDEN'S REPORT

The past year marked significant progress in the recovery of parish life as the lingering effects of the pandemic waned. We were pleased to note the return and expansion of various parish social and community events and would like to acknowledge the efforts of dedicated volunteers who made this possible.

The opening of the St. Brendan's chapel was a welcome development and provides an intimate space for prayer and worship. We appreciate Reverend Jody's efforts to create this space that also serves as a thread linking our shared past.

The chapel underscores the key role of the church building, in the Bishop's words, to serve as a container for ministry. As stewards, we have a responsibility to maintain this infrastructure to support ongoing ministry. With this in mind, we need to invest in a prudent, balanced, and systematic manner to maintain and renew this beautiful house of worship. In 2023, the long overdue replacement of the narthex roof was undertaken. A prioritized list of infrastructure remediation for the current year is being prepared and will be communicated in due course.

We are delighted to report that an agreement was concluded with the City of Port Colborne and approved by Synod Council that updates the Guild Hall Lot rental arrangement and provides property tax relief for the park, which serves both the parish and the wider community.

As communicated earlier this year, the parish is now mortgage-free, and the park itself is now financially self-sustaining and will provide a small surplus to support parish activities. A full grant was received last year to fund the erection of light standards in the park, which will be undertaken this spring to improve security and provide illumination for evening events.

We hope 2024 will build on the momentum of 2023 and look forward to working with you to build and enrich our parish community.

John Hogan,

Kathy Kairies

Brian Abbott

Jennifer Main.

ALTAR GUILD REPORT

The Altar Guild at St. James and St. Brendan consists of two teams, each on duty every other month. Lynne Carter's team includes Vicky Sesto and Janis Labbe. Janis coordinates the placement of memorial flowers in the church. Barb Yakobowski's team includes Kathy Kairies, Barbara Shard and Linda Sherk.

A big thank you to all who contribute to our worship by placing memorial flowers or donating to the Flower Fund. Thanks to Pat Davis for donating the lovely outdoor urns for Christmas. Thank you to Tim Kennedy for decorating the high places above the altar for us and carrying things up and down from the basement!

Thanks also to our rector Jody for her continuing direction throughout the year.

Respectfully submitted,
Barbara Yakobowski,
Directress

CHOIR REPORT

It has been a pleasure to continue to make music in person for another year at St J & B, as we all enjoy leaving the restrictions brought about by the Covid pandemic.

A faithful choir of about 11 members continues to provide dedicated and inspiring musical leadership for the choral eucharist each Sunday. In addition, on occasion, we have been blessed to have instrumentalists join the 10:30 am service, and these include flautist Ashley Kennedy, trumpeter Dan Groulx, and guitarist Mark Wakefield. These participants always enliven our workshop.

This past year we had another first of sorts, with a return to an in-person Mariner's service with a massed choir made up of singers from choirs throughout the Port Colborne area. In October the St J & B choir also participated in a successful choral festival sponsored by Central United Church, that was a fundraiser for the Food with Friends Program. This was a terrific opportunity to hear other choirs, and to put our music-making toward a good cause.

The monthly Taize services led by members of the choir along with Bill Outred, and monthly Praise and Worship service led by the our own talented Mark Wakefield ensure that St J & B is providing several high quality options for different styles of worship.

St J & B's organ continues to function providing leadership for the church's music, but experiences many of the difficulties that have beset it for a number of years now. It is my hope that something can be done to rectify this situation. There is a suitable new instrument available at Casavant Freres in Quebec, which I tested and played this past summer. A transplant instrument from an existing church may prove to be more affordable option, though we have specific space restrictions that make this difficult, and these are difficult to find. Rebuilding the current instrument is advised against by many, but is another option being considered, due to cost considerations and space restrictions.

For now things are manageable, and your prayers and interest are appreciated for a possible solution to the inevitable end of life for the current instrument. St J & B has a tradition of making wonderful music, and it would be a real beacon in the Southern Niagara Peninsula, to be a church with a beautiful instrument that would inspire the worship of our “Father almighty who made heaven and earth”, and the art of music-making in the wider community.

Respectfully submitted,

Catherine Willard

CHOIR TREASURER’S REPORT

Receipts:

Member Dues	none
Bal. Fwd. Jan. 2023	\$228.64
Memorial Donations	\$220.00
	<u>\$448.64</u>
Closing Balance	<u>336.01</u>

Respectfully submitted
Barbara Yakobowski

Disbursements:

Bank Fees	\$ 23.40
Director’s Christmas Gift	\$ 89.23
Total Disbursements	\$112.63

CHRISTMAS IN THE PARK

Christmas in the Park

Christmas in the Park was a great success this year. Lights were strung on all of the trees and shrubbery around the Park. The Nativity Scene was set with Mary, Joseph and Baby Jesus adorning the lawn. On the day of the event hot chocolate, warm cider and fresh popcorn were handed out. We also handed out over 60 of Reverend Jody's special Christmas activity bags. Lemayzz Meats were set up with their BBQ selling Sausage on a bun and hot dogs. Children were invited to make an angel ornament -- although next year we will not offer the ornament making station unless the weather is very warm. We have learned from experience that cold weather doesn't allow for fingers to function too well! It was a chilly day but the rain held off--for which we were grateful. We had very few numbers come through before Santa's arrival but Santa was the Pied Piper and brought the crowds with him!

We've now offered this event for 3 years and each year we learn a little more and tweak it a little more. This year felt like our best year yet. Thank you SO much to our little committee (Tim, Leslie, Norbert and Jody) for pulling off such a Big Impact event!

Merry Christmas!
Robynn Bliss

LEARN AND SHARE TOGETHER NEW HORIZONS FOR SENIORS GOVERNMENT GRANT

“Learn and Share Together” is a government funded program (made possible through New Horizons for Seniors) in partnership with St. James and St. Brendan Anglican Church under the leadership of Sandi Marr, Education Co-Ordinator. **The goal of “Learn and Share Together” is to develop confidence**

with technology and promote healthy aging among Seniors in our community. “We cannot stop the aging process but we can age well.” To achieve this goal, we offer support for seniors using technology and monthly LEARNING CAFES with guest speakers.

Monthly Learning Cafés are hosted at the Guild Hall, the first Thursday of every month, 10:30-11:30am. These gatherings include healthy refreshments, excellent guest speakers, questions/discussion, time for social connections and fun door prizes. Participants range in age from 60-95 years. Attendance averages 65 people. Feedback is extremely positive. Topics and guest speakers are from the community on topics related to Aging Well such as: The Importance of Exercise, Preventing Falls, What you need to know about Selling your Home, Decluttering and Downsizing, Hobbies to Help us Age well, Avoiding Scams, Eating Well on a Budget, End of Life Planning, Improving our Memory, Understanding Dementia, Budgeting and Finances.

Weekly iPad classes are offered at various locations in the community. We host these support groups at Friends Over 55, Portal Village Assisted Living, Portal Village Independent Living, and with participants from St. James and Brendan Anglican Church. These gatherings promote actions to age well as we use technology with greater confidence. Participants look forward to these group times as they interact with others, find help with an iPad challenge, enjoy a healthy snack, and expand their comfort with technology. We are never too young or old to learn something new.

In closing, I want to express my appreciation to those who support me: Lynda Reinhart (grant writer), Rev. Jody (my supervisor), Leslie Kennedy (publicity pieces), Larry Walters (Guild Hall set up) and Learning Café volunteers: Sue DeRuiter, Rob Marr, and iPad volunteers: Allan Tallman, Florence McDonald.

Gratefully submitted,
Sandi Marr, Education Co-ordinator

SAFE FOOD HANDLERS CERTIFICATION COMMUNITY SERVICES RECOVERY GOVERNMENT GRANT

“Safe food handlers certification” is a government funded program (made possible through Community Services Recovery Government Grant) in partnership with St. James and St. Brendan Anglican Church under the leadership of Sandi Marr, Training Co-ordinator. **The goal of “Safe Food Handlers Certification course”** is to learn about food safety and certify or recertify volunteers working with “Food With Friends”.

To achieve this goal, we offered food safety classes at the Guild Hall in September, October and November, 2023. These classes were taught by Instructor Kate Leonard from the Niagara Regional Health Unit. This government grant enabled us to provide refreshments and a positive learning environment for participants. These classes were well received and appreciated.

A total of 104 people participated in these classes which exceeded our original goal of 75 people. We hosted 62 people for the full certification course and 42 people for the refresher recertification course. Participants were volunteers from “Food With Friends” as well as other people from the community working in food services. This government grant also enabled us to update some the items in our kitchen used for “Food With Friends”.

It was my privilege to recruit, register and host this valuable service to our community. Thank you to Lynda Reinhart (grant writer), Rev. Jody (my supervisor), Leslie Kennedy (publicity pieces), Larry Walters (Guild Hall set up).

Gratefully Submitted,
Sandi Marr, Training Co-Ordinator.

GRANTS REPORT

Government of Canada – New Horizons for Seniors.

Title: Learn & Share (Project #018198317)

Timeframe: March 31, 2022 March 31, 2023

Funding Applied for: 24,560.00 Funding Received: 22,247.00

This grant approved in 2022 and was completed in March 2023 and provided part time staffing position for iPad training workshops at Friends Over 55; Portal Village & Guild Hall, as well as a portable projector & screen for workshops and installed projector for live streaming.

Ontario Government Security and Prevention grant

Timeframe: 2023 – lighting standards to be completed in Spring 2024

\$7,500 grant approved

The following grants were approved in 2023:

A **New Horizons for Seniors** grant was approved by the Government of Canada to St. James & St. Brendan Anglican Church.

Title: Seniors Connected (Project#018827824)

Timeframe: March 04, 2023 to be completed March 29, 2024.

Funding; Applied for \$24,973,00 Received \$22,247.00

The grant provided a part time facilitator position for the Learning Cafe training workshops with our partners at Friends Over 55; Portal Village & the Guild Hall. It provided capital funds for a part time workshop facilitator, 4 – 60” round tables and a transporter for the Guild Hall and 6- 10th generation large screen iPads to assist in the seniors training. The facilitator, Sandi Marr is working with Bridges Community Health Centre to provide 10 wellness workshops at the Guild Hall.

Government of Canada - Canada Summer Jobs

Position: Landscape Maintenance – 1 position

Timeframe: May 23, 2023 for 9 weeks

Funding applied for: 15.50 an hour plus benefits of \$124.66

Received: \$3625.00 plus church top-up

Community Services Recovery Fund -administered by the Red Cross

This grant was to assist the church working with community partners to train 75 people in Safe Food Handling partnering with the Region of Niagara Public Health. Police checks were to be completed by volunteers and we were to purchase upgraded equipment for the kitchen to assist with the delivery of Food with Friends.

Timeframe: First Report submitted December 1, 2023

Final report due: July31, 2024

Funds Requested \$17325.30

Received \$12,127.71

Note: Partial funds were held back until final report is submitted

Submitted by

Lynda Reinhart, Grant Writer

FOOD WITH FRIENDS/ OUT OF THE COLD

Here I sit, it's January 14th, 2024 and as I look outside winter has arrived with a bang. It's a great day to reflect on the past year of our community program "Food with Friends".

Every Tuesday a group of volunteers come to the Guild Hall kitchen and prepare between 90-120 takeout hot meals along with a bag filled with a piece of fruit, a dessert and a drink. This is given out between 5:30-6:00 to the Port Colborne and Wainfleet communities.

As the Food with Friends coordinator I am so thankful to be working with such a great group of volunteers from these 5 churches: Central United Church Port Colborne, Morgan's Point United Church, B. I. C. Church Highway #3, St. James and St. Brendan's Anglican Church and The Gathering Place.

With these groups of volunteers so dedicated to this program it is my pleasure to work hand in hand with all of them. They make my volunteering an enjoyable and positive experience doing God's work on this earth.

We, the volunteers, are all so thankful to all the businesses that have contributed month after month, year after year. Since March 2020 when the pandemic began, DeLuca Foods has provided a hot meal once a month. No Frills and Food Basics have helped in reducing prices on products we need week after week. In January 2023 Gourmet at Home approached me to help in any way they can. They have provided a hot meal twice a month. We need to thank all those that have donated food or made a monetary donation. With all of this support from both communities our program which has ran 12 months every year in the last 3 years would not have been possible to function as smoothly as it has.

The need is so visible when we see numbers going up as we prepare an average of 90 up to 120 takeout meals every Tuesday. Any leftover meals is brought to the Reach Out Centre, no food ever goes to waste.

There are three people that in the past I have forgotten to thank, that is Debbie and Larry Walters as well as Tim Kennedy. Thank you for your assistance in cleaning, repairs when needed, last minute, can I come and bring supplies to the Guild Hall when no one is there.

Rev Jody you are my rock and with your guidance and support you have given me the confidence to coordinate such an important ministry.

I give thanks to each and everyone for their dedication, their faithfulness and for their love of others to meet the needs of our 2 communities.

It takes a village to accomplish God work on this earth.

For we are God's handiwork,
Created in Jesus Christ,
To do good works.
Ephesians 2:10

Nicole Ebert
Food With Friends coordinator.

PASTORAL CARE TEAM

Who comforts us in all our troubles, so that we can comfort those in any trouble with the comfort we ourselves receive from God.

2 Corinthians 1:4

Another year has gone. I for one, am glad to see the year go. The small Pastoral Care team continues. This year I really noticed and was thankful that many of the parish who aren't officially on the team freely gave comfort to those in need. We really are blessed to have each other. Still, we continue to need help in identifying parishioners who are struggling and would welcome a card or visit. Please, please let Jody or me know. Jennifer continues sending out cards. (thanks so much). Jim and I started visits. I feel we enjoyed the visit just as much as those we visited. Unfortunately, for a number of reasons, we didn't visit as many as we hoped. I pray this year we can do more. Again, we were able to provide lakeside terrace staff and residents pizza at new year's. Lastly, looking forward to this year and thank everyone for their acts of kindness.

God bless,

Kathy Kairies

PROPERTY REPORT

Over the course of the past year numerous things have taken place, some small some rather extensive. Regular maintenance continues as well as any necessary immediate repairs. The largest and most expensive project was the replacement of the Narthex roof that was completed by Baron Roofing. The old roof had been leaking, most notably into the rector's office, and well passed its life expectancy. It was noted at the time that the large stained glass west windows need to be recalked as they are leaking and causing some damage to the interior plaster. This will be done during the spring / early summer. A new addition to the Narthex is the St. Brendan chapel. At the time of amalgamation, Bishop Spence suggested that a chapel recognizing the presence of St. Brendan in the building should be part of the new church. Rev. Jody took it upon herself to convert the nursery into that venue. Doing all the work herself, she is a serious painter, the room has been transformed into a quiet and reflective place of prayer. The addition of motion lights and now security cameras to the properties, has been necessary because of the wanton vandalism and theft occurring. It is disturbing that our church has been targeted for these actions and I don't have an answer as to why. The coming year will have its own challenges but with the the continuing efforts of all concerned we will keep St.James and St. Brendan a cornerstone of worship in Port Colborne.

Yours in Christ,

Tim Kennedy

TAIZE REPORT

Taize Services with candlelight and beautiful meditative music continue to be offered at St. James & St.Brendan the third Sunday of each month from September until May. Led by musicians William Outred on piano and Bruce Moritt on cello with vocals by Debra Kingsley, Robin Horton, Leslie &Tim Kennedy, these prayerful and meditative services serve a regular congregation of between 15 and 30 individuals, many from other area churches as well as St. J &B. There is also a very dedicated online group tuning into the streamed services and we have many followers from all over the world on our

Facebook page. Following the service, we meet in the Guild Hall over a glass of wine or pop and a slice of pizza or two for conversation and a time of fellowship.
All are welcome!

PRAISE AND WORSHIP MINISTRY

The Praise and Worship service takes place in the church on the 4th Sunday of each month between September and May from 4pm to 5pm. It is live streamed for those unable to attend in the church. The service is a unique combination of traditional Anglican liturgy combined with live Christian music honoring our Lord and Saviour Jesus Christ. Our Praise and Worship band is composed of several talented musicians from the area who volunteer their time and energy to share their musical gifts in the name of the Lord. Last year we saw the addition of a new church sound system that has greatly enhanced the audio experience for each service both live and virtually. It is our hope that through the medium of music, we will be able to touch people's hearts and shine God's light.

Mark Wakefield, Praise and Worship band lead

FUNDRAISING EVENTS REPORT

WOW – it has been an incredibly busy year in our parish for Fundraising as you will see as you read through this report! Thank you to everyone who so willingly gives of their time and talent in support of St. James and St. Brendan!

A small “Fundraising Committee” made up of Donna Abbott, Nicole Ebert, Kathy Karies, Leslie Kennedy, Jody Szoke & Barbara Yakobowski, met several times throughout the year to plan the various Fundraising Events held for the benefit of the Parish. Although this group did the planning, it took many volunteers to make them happen and we extend our sincere thanks to all those who pitched in to help at the different events. Various other fundraising activities took place well throughout the year, initiated by individuals other than the “Fundraising Committee” which also helped bring additional funds into the Parish.

Lenten Lunches: Our first event that started off the 2023 calendar year was the Lenten Lunches. These lunches took place each Wednesday during Lent following the noon-hour Community Lenten Services. Homemade soups, sandwiches and desserts were served as eat-in as well as take-out meals, with some being delivered to those who had pre-ordered. Soups and Desserts were generously donated each week by parishioners helping to keep the expenses to a minimum. ***The total net proceeds for the Lenten Lunches came to \$2,307.89.***

Strawberry Social: Our Strawberry Social Event took place on June 24 and was a lovely afternoon enjoyed by all who attended. Fresh Strawberries were served over Angel Food Cake, topped with whipped cream. Hot and cold beverages were served and Champagne could be purchased by the glass, as well. Entertainment was provided by a talented trio featuring William Outred on keyboard, Bruce Morrit on cello and Ashley Kennedy on flute. A 50/50 Draw took place with the prize winner taking home \$249 and there was also a draw on a Mystery Basket which realized a profit of \$330 – proceeds of both are held in our “Raffle Account”. ***Total net proceeds for the Strawberry Social, in addition to the draws, was \$891.52.***

G

arden Tour: Unfortunately due to the fact that we were unable to procure enough people interested in showing their Gardens on the tour we had to cancel this event. ***A Sponsorship donation was received in the amount of \$250 for the event.***

Golf Tournament: Our 2nd Annual Golf Tournament took place on Friday, August 18th at Whiskey Run Golf Course. With the help of generous sponsors for the event, as well as prize donors, the day was a resounding success in spite of the inclement weather and those who attended did so in good spirit and fun. ***Total net proceeds for the Golf Tournament came to \$2,523.95.***

Harvest Craft Show: Saturday, October 28th saw many crafters set up to sell their wares in The Guild Hall. A soup and bread lunch was served from the kitchen and homemade frozen Torttiere Meat Pies were sold at the event as well. ***Net proceeds from the Harvest Craft Show were \$1,346.93.***

Christmas House Tour: After a 3 year hiatus due to the Covid Pandemic, we were finally able to hold the ever popular Christmas House Tour. Although tickets sales were not where they once were, many, many of those who did attend commented on how happy they were that it was held once again. Five Homes were shown on this year’s Tour; however that being said, one stop on the tour at the “Sanctuary Suits” actually included 4 different apartments being shown. Tickets holders were invited back to the Guild Hall for a Hot Beverage and sweet treats following their Tours. The event also included a Silent Auction. A 50/50 Draw was held as well, with the winner taking home a prize of \$290.00 with our half held in our “Raffle Account”. ***The total net proceeds for the Christmas House tour, in addition to the draw, amounted to \$7,367.99.***

“Soup Sundays”: Bill & Nancy Rivers initiated “Soup Sundays” where bowls of delicious homemade soup was sold following church on specific Sundays. ***A total of \$386.35 was made on Soup Sundays in 2023.***

“Maker’s Market”: Potter and parishioner Mary Lawson has been overseeing the Maker’s Market in the Guild Hall for many years now. It’s held each Friday morning coinciding with the City’s Farmer’s Market. Tables are rented to artisans, bakers and crafters. ***Proceeds from the Maker’s Market this year totaled \$3,590.00.***

“Friday Morning Coffee”: Beth Jeffery & Pat Wilkin were the driving force behind the “Friday Morning Coffee” group along with several volunteers which took place Friday mornings during the City’s Farmer’s Market and our own Maker’s Market. They served English muffins with jam, coffee & tea. ***Net proceeds from this initiative totaled \$2,032.62 and are designated to the Building Fund.***

The Rector’s Events: For the past couple of years Reverend Jody has hosted two different events; A Pancake Brunch on Shrove Tuesday and The Rector’s BBQ on Labour Day Sunday. Jody retains the proceeds from her BBQ for her Discretionary Fund. A 50/50 Draw was held at the BBQ event with the winner receiving a cheque for \$256 with the same amount held in our “Raffle Account”. ***The Pancake Brunch realized \$563.***

The Lost Chord Open Mic: This event, on hold during the “Covid years”, has resumed this fall and takes place once a month in the Guild Hall. It’s hosted by musical individuals from the community who just want to have an opportunity to share their musical talents with others and invite others to do the same. You’ll often get to hear our own Mark Wakefield and George Duma performing there. They sell pop and goodies at the event and donate the proceeds to our Parish for the use of the Guild Hall. ***Proceeds donated to date are \$528.45.***

A One-Time Event Flag Auction: A flag that had been flown at the Parliament Building’s Peace Tower in Ottawa was donated to the parish and an auction was held for the purchase of this flag. ***Proceeds from the auction were \$1,100.00.***

If you have an interest in joining the Fundraising Committee in 2024, please speak with Reverend Jody.

Respectfully submitted by Leslie Kennedy

FINANCIAL REPORTS

General Operation Account.

St. James & St. Brendan Anglican Church

2023 Year End Financial Statement

January 1, 2023 to December 31, 2023

	Jan - Dec 23	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
00001 - Received Income			
44200 - Envelope & Initial Givings			
44201 - Regular Envelopes			
001 - E-Transfer givings	22,371.21		
002 - Numbered Envelope Givings	147,422.05		
003 - PAG	36,683.00		
44201 - Regular Envelopes - Other	0.00	135,000.00	(135,000.00)
Total 44201 - Regular Envelopes	206,476.26	135,000.00	71,476.26
44203 - Initial Offering	125.00	100.00	25.00
44205 - Taize	290.00	100.00	190.00
44206 - Praise & Worship	0.00	50.00	(50.00)
Total 44200 - Envelope & Initial Givings	206,891.26	135,250.00	71,641.26
44300 - Special Envelope Givings			
44301 - Advent	830.00	2,000.00	(1,170.00)
44302 - Christmas	18,580.00	2,000.00	16,580.00
44303 - Lent	390.00	2,000.00	(1,610.00)
44304 - Easter	1,128.00	2,000.00	(872.00)
44305 - Harvest Thanksgiving	690.00	2,000.00	(1,310.00)
Total 44300 - Special Envelope Givings	21,618.00	10,000.00	11,618.00
44400 - Memorial Donations	10,381.25	5,000.00	5,381.25
44500 - Special Project Donations			
44501 - Food With Friends	3,935.00	10,000.00	(6,065.00)
44502 - Fundraising Donations			
44550 - Lenten Lunch	291.03		
44551 - Strawberry Social	100.00		
44552 - Garden Tour & Tea	250.00		
44553 - Golf Tournament	540.13	0.00	540.13
44554 - Christmas House Tour	1,564.42		
44502 - Fundraising Donations - Other	0.00	5,000.00	(5,000.00)
Total 44502 - Fundraising Donations	2,745.58	5,000.00	(2,254.42)
44503 - Mariners Park Donations	131,181.05	20,300.00	110,881.05
44506 - Outreach Projects	5,940.00		
44507 - Rector's Discretionary Fund	1,000.00		

Total 44500 · Special Project Donatioins	144,801.63	35,300.00	109,501.63
44575 · Building Fund	8,520.38		
44600 · Flow Through Donations			
44601 · Altar Flowers	2,725.00	5,000.00	(2,275.00)
44602 · Memorial Flowers	1,575.40	2,500.00	(924.60)
44603 · P.W.R.D.F.	755.00	1,000.00	(245.00)
44605 · Funeral Receptions	<u>1,000.00</u>		
Total 44600 · Flow Through Donations	<u>6,055.40</u>	<u>8,500.00</u>	<u>(2,444.60)</u>
Total 00001 · Received Income	398,267.92	194,050.00	204,217.92
00002 · Non Received Income			
44700 · Open Plate Donatioins			
44703 · Sunday Open Plate	1,546.62	500.00	1,046.62
44704 · Taize	434.80	800.00	(365.20)
44705 · Outreach Jar Donations	522.50	1,000.00	(477.50)
44706 · Praise & Worship	<u>14.00</u>		
Total 44700 · Open Plate Donatioins	<u>2,517.92</u>	<u>2,300.00</u>	<u>217.92</u>
44800 · Flow Through Income			
44801 · Coffee Hour Donations	92.00	100.00	(8.00)
44802 · Church Calendars	40.00	50.00	(10.00)
44803 · Book & Bible Study	430.00	400.00	30.00
44804 · Mariner's Service Donations	710.30	500.00	210.30
44807 · Parish Events	<u>1,225.00</u>		
Total 44800 · Flow Through Income	<u>2,497.30</u>	<u>1,050.00</u>	<u>1,447.30</u>
44900 · Rental income			
44901 · Church Rentals	675.00	1,000.00	(325.00)
44902 · Guild Hall Rentals	10,597.00	10,800.00	(203.00)
44903 · Hall Lot Rental	0.00	1,500.00	(1,500.00)
44904 · Mariners Park Rentals	<u>11,050.00</u>	<u>13,260.00</u>	<u>(2,210.00)</u>
Total 44900 · Rental income	<u>22,322.00</u>	<u>26,560.00</u>	<u>(4,238.00)</u>
45000 · Fundraising Events			
45001 · Lenten Lunches	3,289.56	900.00	2,389.56
45002 · Pancake Supper	563.00	500.00	63.00
45003 · Garden Tour	0.00	500.00	(500.00)
45004 · Makers Market	3,590.00	500.00	3,090.00
45005 · Strawberry Social	965.00	600.00	365.00
45006 · Golf Tournament	3,965.00	800.00	3,165.00
45007 · Harvest Fest	30.00	500.00	(470.00)
45008 · Bulletin Advertising	0.00	250.00	(250.00)
45009 · Soup Sundays	386.35	250.00	136.35
45010 · October Craft Show	1,746.00	200.00	1,546.00
45011 · Christmas House Tour	5,912.55	10,000.00	(4,087.45)
45013 · Flag Auction	1,100.00		
45014 · Lost Chord	<u>528.45</u>		
Total 45000 · Fundraising Events	<u>22,075.91</u>	<u>15,000.00</u>	<u>7,075.91</u>
45100 · Miscellaneous Income	1,951.40	1,000.00	951.40
45200 · Grant Income			

45201 · Senior New Horizon's Grant #5	22,247.00	3,574.78	18,672.22
45202 · Summer Student Grant	3,625.00	10,000.00	(6,375.00)
45204 · Ontario Grant	7,500.00		
45205 · Covid Recovery Grant	12,127.71		
Total 45200 · Grant Income	45,499.71	13,574.78	31,924.93
45300 · H.S.T. / G.S.T. Rebates	26,167.41	17,442.58	8,724.83
45400 · Transfers from other accounts			
45401 - Food With Friends	9,000.00		
45403 · Altar Guild	225.61		
45404 · Major Maintenance	25,000.00		
Total 45400 · Transfers from other accounts	34,225.61		
Total 00002 · Non Received Income	157,257.26	76,927.36	80,329.90
Total Income	555,525.18	270,977.36	284,547.82
Gross Profit	555,525.18	270,977.36	284,547.82
Expense			
50000 · New Horizon's Grant #3	459.87		
60000 · Diocese of Niagara			
60001 · D M & M	27,715.69	27,715.68	0.01
60002 · Synod Fees	0.00	300.00	(300.00)
Total 60000 · Diocese of Niagara	27,715.69	28,015.68	(299.99)
64900 · Administration			
64901 · Office Supplies	7,572.71	4,500.00	3,072.71
64902 · Postage	922.73	500.00	422.73
64903 · Bank Charges	774.80	800.00	(25.20)
64904 · Copier Lease	1,627.02	0.00	1,627.02
64905 · Overdraft interest	1,582.71	800.00	782.71
64900 · Administration - Other	0.00		
Total 64900 · Administration	12,479.97	6,600.00	5,879.97
66000 · Payroll Expenses			
66001 · Cleaner	1,270.98	1,264.32	6.66
66002 · Cleaner Benefits	112.93	86.40	26.53
66003 · Sexton	14,118.24	14,118.24	0.00
66004 · Sexton Benefits	1,938.12	1,938.12	0.00
66005 · Organist	10,857.00	10,857.00	0.00
66006 · Organist Benefits	734.40	734.40	0.00
66007 · Relief Organist	1,200.00	1,800.00	(600.00)
66008 · Rector	48,768.00	48,768.00	0.00
66009 · Rector Benefits	18,686.43	19,193.88	(507.45)
66010 · Rector Housing Allowance	15,804.72	15,804.72	0.00
66013 · Summer Student #1	4,563.00	4,800.00	(237.00)
66014 · Summer Student #1 Benefits	124.66	200.00	(75.34)
66015 · Summer Student #2	0.00	4,800.00	(4,800.00)
66016 · Summer Student #2 Benefits	0.00	200.00	(200.00)
66017 · Administrator	11,793.60	11,793.60	0.00
66018 · Administrator Benefits	815.64	815.64	0.00

66019 · Clergy Supply	56.50		
Total 66000 · Payroll Expenses	130,844.22	137,174.32	(6,330.10)
66100 · Rector's Discretionary Fund	1,550.00	1,000.00	550.00
66200 · G.S.T. Expense	3,031.10	1,375.00	1,656.10
66300 · H.S.T. Expense	6,528.03	3,311.00	3,217.03
66400 · Park Property			
66401 · Park Property Maintenance	4,171.66	3,000.00	1,171.66
66402 · Park Paver Engraving	180.00	640.00	(460.00)
66403 · Park Property Utilities			
66404 · Gas - Building #1	1,744.88	1,500.00	244.88
66405 · Hydro - Building #1	1,639.27	1,200.00	439.27
66406 · Water - Building #1	928.07	645.00	283.07
66407 · Gas - Building #2	1,163.22	1,000.00	163.22
66408 · Hydro - Building #2	131.72	850.00	(718.28)
66409 · Water - Buiding #2	618.60	430.00	188.60
Total 66403 · Park Property Utilities	6,225.76	5,625.00	600.76
66410 · Park Property Taxes	0.00	2,700.00	(2,700.00)
66411 · Park Mortgage Payments	110,061.05	6,000.00	104,061.05
66412 · Park Mortgage Interest	0.00	5,300.00	(5,300.00)
Total 66400 · Park Property	120,638.47	23,265.00	97,373.47
67000 · Church Property Expenses			
67001 · Church Maintenance & Repairs	9,656.82	3,000.00	6,656.82
67002 · Church Utilities			
67003 · Gas	12,924.59	8,000.00	4,924.59
67004 · Hydro	1,111.58	2,500.00	(1,388.42)
67005 · Water / Sewer	4,988.69	1,700.00	3,288.69
67006 · Telephone	455.79	359.40	96.39
67007 · Internet	1,572.77	1,380.60	192.17
Total 67002 · Church Utilities	21,053.42	13,940.00	7,113.42
67008 · Alarm	686.00		
Total 67000 · Church Property Expenses	31,396.24	16,940.00	14,456.24
67100 · Hall Property Expenses			
67101 · Hall Maintenance & Repairs	4,709.95	3,000.00	1,709.95
67102 · Hall Utilities			
67103 · Gas	6,385.52	5,000.00	1,385.52
67104 · Hydro	7,360.34	4,000.00	3,360.34
67105 · Water / Sewer	3,862.69	1,700.00	2,162.69
67106 · Telephone	325.03	359.40	(34.37)
67107 · Internet	0.00	840.60	(840.60)
Total 67102 · Hall Utilities	17,933.58	11,900.00	6,033.58
67108 · Alarm	336.77		
Total 67100 · Hall Property Expenses	22,980.30	14,900.00	8,080.30
67200 · Insurance	24,460.99	26,684.76	(2,223.77)
67300 · Fundraising Expenses			
67301 · Lenten Lunches	1,272.70		
67302 · Strawberry Social	173.48		

67303 · Golf Tournament	1,981.18		
67304 · Rector's BBQ	1,410.93		
67305 · Friday Coffee Mornings	415.66		
67306 · October Craft Show	399.07		
67307 · Christmas House Tour Expenses	108.98		
67300 · Fundraising Expenses - Other	<u>0.00</u>	<u>2,000.00</u>	<u>(2,000.00)</u>
Total 67300 · Fundraising Expenses	5,762.00	2,000.00	3,762.00
68000 · Flow Through Expenses			
68001 · Altar Flowers	3,272.60	5,000.00	(1,727.40)
68004 · Bible & Book Study	0.00	400.00	(400.00)
68005 · Coffee Hour	940.05	100.00	840.05
68006 · Church Calenders	77.28	50.00	27.28
68007 · Mariner's Service	629.14	500.00	129.14
68008 · Memorial Flowers	428.51	2,500.00	(2,071.49)
68010 · Miscellaneous Expense	108.30		
68012 · Parish Retreat	<u>2,156.00</u>		
Total 68000 · Flow Through Expenses	7,611.88	8,550.00	(938.12)
69000 · Worship Expenes			
69001 · Sacristy Supplies	807.39	500.00	307.39
69003 · Music & Tuning	2,487.33	5,000.00	(2,512.67)
69004 · Taize Expenses	<u>1,692.46</u>	<u>1,510.00</u>	<u>182.46</u>
Total 69000 · Worship Expenes	4,987.18	7,010.00	(2,022.82)
69100 · Advertising/Website/Media	1,669.12	500.00	1,169.12
69200 · Outreach Expenses			
69201 · Food With Friends	13,170.25	10,000.00	3,170.25
69203 · Lakeside Terrace	160.00	500.00	(340.00)
69204 · Christmas in the Park	0.00	500.00	(500.00)
69205 · Senior Horizon's Grant #4			
0001 · Internet Conectivity	1,001.90		
0002 · Refreshments	633.21		
0003 · Mileage	224.40		
0004 · Office Supplies	474.97		
0006 · Mental Health Workshop Developm	200.00		
0008 · Marketing Promo & Advertising	621.00		
0010 · Project Co-ordinator Salary	1,110.00		
0011 · Project Co-ordinator Benefits	44.31		
69205 · Senior Horizon's Grant #4 - Other	<u>0.00</u>	<u>3,574.78</u>	<u>(3,574.78)</u>
Total 69205 · Senior Horizon's Grant #4	4,309.79	3,574.78	735.01
69207 · P.W.R.D.F.	785.00	1,000.00	(215.00)
69208 · New Horizon's Grant #5	19,440.95		
69209 · Covid Recovery Grant Expenses			
202 · Materials & Supplies	1,625.32		
204 · Training & Events	5,184.00		
69209 · Covid Recovery Grant Expenses - Other	<u>0.00</u>		
Total 69209 · Covid Recovery Grant Expenses	6,809.32		
69210 · Say Yes to Kids Reading Program	5,123.77		

69211 · Blessing Box	772.39		
Total 69200 · Outreach Expenses	50,571.47	15,574.78	34,996.69
69300 · Capital Expenditures			
69301 · Sound System & Camera	1,030.05		
69306 · Security Camera System	6,276.93		
69307 · Narthex Roof	29,622.90		
Total 69300 · Capital Expenditures	36,929.88		
69400 · Diocesan Covid Loan Repayment	0.00	3,000.00	(3,000.00)
69500 · Diocesan 2020 DM&M Payment	0.00	3,000.00	(3,000.00)
Total Expense	489,616.41	298,900.54	190,715.87
Net Ordinary Income	65,908.77	(27,923.18)	93,831.95
Net Income	<u>65,908.77</u>	<u>(27,923.18)</u>	<u>93,831.95</u>

Opening Balance at Jan 1 / 23	4,185.78	Bank Bal at Dec 31/23	65,222.34
Plus Income to Date	555,525.18	Plus O/S Deposits	120,361.05
Less Expenses to Date	<u>-489,616.41</u>	Less O/S Cheques	<u>-115,488.84</u>
Balance at Dec. 31/ 23	<u>70,094.55</u>		<u>70,094.55</u>

** Although we are showing a credit balance at year end, please note that some of it are designated funds:

Park Lightning Grant	7,500.00
New Horizon's Grant #4	4,309.79
New Horison's Grant #5	2,806.05
Covid Recovery Grant	5,318.39
Building Fund	8,520.00
Outreach Projects	5,940.00
	<u>34,394.23</u>

**Bank
Account
Balances
at Dec.
31, 2023**

Current Account - account # 06572-8100012	\$70,094.55
Major Maintenance Savings - account # 06572-9513760	\$26,406.40
Out of the Cold - account # 06572-1379739	\$4,789.67
Raffle Account - account # 06572-1308610	\$998.67
Park Account - account # 06572-1102710	\$4,002.36
Total Assets	106,291.65

**Other Accounts
Activity**

Major Maintanance Account - # 06572-9513760

Balance at Jan 1 / 23	51,401.41
Interest	4.99

Raffle Account - #06572-1308610

Balance at Jan 1 / 23	7.52
Bank Charges/Cheques	-71.30

Memorial Donation	0.00
Transfers to Current Acct.	25,000.00
Transfers from Current Acct	0.00
Balance at Dec. 31 / 23	26,406.40

Out of the Cold Account - # 06572-1379739

Balance at Jan 1 / 23	13,789.67
Deposits from donations	0.00
United Way Donation	0.00
Transfers to Current Acct	-9,000.00
Balance at Dec. 31/23	4,789.67

Strawberry Social 50/50 Sales	580.00
Strawberry Social 50/50 Winner	-249.00
Strawberry Social Mystery Basket	330.00
Lottery license fees	-62.55
Rector's BBQ 50/50 Sales	498.00
Rector's BBQ 50/50 Winner	-256.00
Christmas House Tour 50/50 Sales	512.00
Christmas House Tour 50/50 Winner	-290.00
Balance at Dec. 31/ 23	998.67

Mariners Park Account - #06527-1102710

Balance at Jan 1/ 23	4,003.87
Utility Expenses	0.00
Bank Charges	0.00
Transfer to Current Acct	0.00
Balance at Dec 31/ 22	4,003.87

Investment Account Balances

Niagara Investment Fund (Diocese) - General Investment Fund - account # 500546		
values at Dec. 31/2023	1,132.316 units @38.54952	43,650.25
Niagara Investment Fund (Diocese) - Memorial Organ Fund - account # 5005053		
values at Dec. 31/2023	2,058.411 @ 38.54952	79,350.76
Niagara Investment Fund (Diocese) - St. James Rectory Fund - account # 5005062		
values at Dec. 31/2023	4,608.361 units @ 38.54952	177,650.13
Niagara Investment Fund (Diocese) - St. Brendan Rectory Fund - account #5004981		
values at Dec. 31/2023		

St. Brendan Rectory Fund Outstanding Loan Amount

Proposed 2024 Budget

				Jan - Dec 24	Jan - Dec 23	Jan - Dec 23
				BUDGET	BUDGET	ACTUAL
INCOME						
00001 · Received Income						
44200 · Envelope & Initial Givings						
44201 · Regular Envelopes				150,000.00	135,000.00	206,476.26
44203 · Initial Offering				100.00	100.00	125.00
44205 · Taize				200.00	100.00	290.00
44206 · Praise & Worship				50.00	50.00	0.00
Total 44200 · Envelope & Initial Givings				150,350.00	135,250.00	206,891.26
44300 · Special Envelope Givings						
44301 · Advent				2,000.00	2,000.00	830.00
44302 · Christmas				5,000.00	2,000.00	18,580.00
44303 · Lent				2,000.00	2,000.00	390.00
44304 · Easter				2,000.00	2,000.00	1,128.00
44305 · Harvest Thanksgiving				2,000.00	2,000.00	690.00
Total 44300 · Special Envelope Givings				13,000.00	10,000.00	21,618.00
44400 · Memorial Donations				5,000.00	5,000.00	10,381.25
44500 · Special Project Donations						
44501 · Food With Friends				10,000.00	10,000.00	3,935.00
44502 · Fundraising Donations				4,000.00	5,000.00	2,745.58
44503 · Mariners Park Donations				5,000.00	20,300.00	131,181.05
44506 · Outreach Projects				2,000.00	0.00	5,940.00
44507 · Rector's Discretionary Fund				1,500.00	0.00	1,000.00
Total 44500 · Special Project Donations				22,500.00	35,300.00	144,801.63
44575 · Building Fund				10,000.00		8,520.38
44600 · Flow Through Donations						
44601 · Altar Flowers				2,500.00	5,000.00	2,725.00
44602 · Memorial Flowers				1,500.00	2,500.00	1,575.40
44603 · P.W.R.D.F.				1,000.00	1,000.00	755.00
44605 · Funeral Receptions				500.00		1,000.00
Total 44600 · Flow Through Donations				5,500.00	8,500.00	6,055.40

Total 00001 · Received Income				206,350.00	194,050.00	398,267.92
00002 · Non Received Income						
	44700 · Open Plate Donations					
	44703 · Sunday Open Plate			1,000.00	500.00	1,546.62
	44704 · Taize			500.00	800.00	434.80
	44705 · Outreach Jar Donations			1,000.00	1,000.00	522.50
	44706 · Praise & Worship			50.00		14.00
	Total 44700 · Open Plate Donations			2,550.00	2,300.00	2,517.92
	44800 · Flow Through Income					
	44801 · Coffee Hour Donations			100.00	100.00	92.00
	44802 · Church Calendars			50.00	50.00	40.00
	44803 · Book & Bible Study			400.00	400.00	430.00
	44804 · Mariner's Service Donations			500.00	500.00	710.30
	44807 · Parish Events			2,000.00		1,225.00
	Total 44800 · Flow Through Income			3,050.00	1,050.00	2,497.30
	44900 · Rental income					
	44901 · Church Rentals			500.00	1,000.00	675.00
	44902 · Guild Hall Rentals			12,000.00	10,800.00	10,597.00
	44903 · Hall Lot Rental **	(Retro pay from City of P.C. deal)		16,288.49	1,500.00	0.00
	44904 · Mariners Park Rentals			13,760.00	13,260.00	11,050.00
	Total 44900 · Rental income			42,548.49	26,560.00	22,322.00
	45000 · Fundraising Events					
	45001 · Lenten Lunches			2,000.00	900.00	3,289.56
	45002 · Pancake Supper			500.00	500.00	563.00
	45003 · Mother's Day Tea (Taking the place of the Garden Tour)			3,000.00	500.00	0.00
	45004 · Makers Market			3,600.00	500.00	3,590.00
	45005 · Strawberry Social			1,000.00	600.00	965.00
	45006 · Golf Tournament			4,000.00	800.00	3,965.00
	45007 · Harvest Fest			0.00	500.00	30.00
	45008 · Bulletin Advertising			250.00	250.00	0.00
	45009 · Soup Sundays			300.00	250.00	386.35
	45010 · October Craft Show			1,000.00	200.00	1,746.00

	45011 · Christmas House Tour			8,000.00	10,000.00	5,912.55
	45013 - Flag Auction			0.00		1,100.00
	45014 - Lost Chord			500.00		528.45
	Total 45000 · Fundraising Events			24,150.00	15,000.00	22,075.91
	45100 · Miscellaneous Income			1,000.00	1,000.00	1,951.49
	45200 · Grant Income					
	45201 · Senior New Horizon's Grant #5			0.00	3,574.78	22,247.00
	45202 · Summer Student Grant (amt for 2 Students)			10,000.00	10,000.00	3,625.00
	45204 · Ontario Grant (was designated for Park Lightning)					7,500.00
	45205 · Covid Recovery Grant					12,127.71
	Total 45200 · Grant Income			10,000.00	13,574.78	45,499.71
	45300 · H.S.T. / G.S.T. Rebates			9,559.13	17,442.58	26,167.41
	45400 · Transfers from other accounts					
	45401 - Food With Friends			4,000.00		9,000.00
	45403 · Rectory Fund	*paying rector's housing allowance		15,000.00		225.61
	45404 · Major Maintenance			0.00		25,000.00
	Total 45400 · Transfers from other accounts			19,000.00		34,225.61
	Total 00002 · Non Received Income			111,857.62	76,927.36	157,257.35
	TOTAL INCOME			318,207.62	270,977.36	555,525.27
Expense						
	60000 · Diocese of Niagara					
	60001 · D M & M			36,538.00	27,715.68	27,715.69
	60002 · Synod Fees			300.00	300.00	0.00
	Total 60000 · Diocese of Niagara			36,838.00	28,015.68	27,715.69
	64900 · Administration					
	64901 · Office Supplies			4,500.00	4,500.00	7,572.71
	64902 · Postage			500.00	500.00	922.73
	64903 · Bank Charges			800.00	800.00	774.80
	64904 · Copier Lease			1,628.00	0.00	1,627.02
	64905 · Overdraft interest			800.00	800.00	1,582.71
	Total 64900 · Administration			8,228.00	6,600.00	12,479.97

	66000 · Payroll Expenses	benefit amounts to still be adjusted *				
	66001 · Cleaner			1,329.68	1,264.32	1,270.98
	66002 · Cleaner Benefits		*	109.96	86.40	112.93
	66003 · Sexton			14,641.79	14,118.24	14,118.24
	66004 · Sexton Benefits		*	1,938.12	1,938.12	1,938.12
	66005 · Organist			11,215.00	10,857.00	10,857.00
	66006 · Organist Benefits		*	734.40	734.40	734.40
	66007 · Relief Organist			1,800.00	1,800.00	1,200.00
	66008 · Rector			51,625.00	48,768.00	48,768.00
	66009 · Rector Benefits		*	19,193.88	19,193.88	18,686.43
	66010 · Rector Housing Allowance		(see rectory fund income above)	16,278.86	15,804.72	15,804.72
	66013 · Summer Student #1			4,800.00	4,800.00	4,563.00
	66014 · Summer Student #1 Benefits		*	200.00	200.00	124.66
	66015 · Summer Student #2			4,800.00	4,800.00	0.00
	66016 · Summer Student #2 Benefits		*	200.00	200.00	0.00
	66017 · Administrator			12,147.36	11,793.60	11,793.60
	66018 · Administrator Benefits		*	815.64	815.64	815.64
	66019 · Clergy Supply			500.00		56.50
	Total 66000 · Payroll Expenses			142,329.69	137,174.32	130,844.22
	66100 · Rector's Discretionary Fund			1,500.00	1,000.00	1,550.00
	66200 · G.S.T. Expense			1,375.00	1,375.00	3,031.10
	66300 · H.S.T. Expense			3,311.00	3,311.00	6,528.03
	66400 · Park Property					
	66401 · Park Property Maintenance			3,000.00	3,000.00	4,171.66
	66402 · Park Paver Engraving			900.00	640.00	180.00
	66403 · Park Property Utilities					
	66404 · Gas - Building #1			1,700.00	1,500.00	1,744.88
	66405 · Hydro - Building #1			1,650.00	1,200.00	1,639.27
	66406 · Water - Building #1			930.00	645.00	928.07
	66407 · Gas - Building #2			1,100.00	1,000.00	1,163.22
	66408 · Hydro - Building #2			850.00	850.00	131.72

	66409 · Water - Buiding #2			620.00	430.00	618.60
	Total 66403 · Park Property Utilities			6,850.00	5,625.00	6,225.76
	66410 · Park Property Taxes			5,200.00	2,700.00	0.00
	66411 · Park Mortgage Payments			0.00	6,000.00	110,061.05
	66412 · Park Mortgage Interest			0.00	5,300.00	0.00
	Total 66400 · Park Property			5,200.00	23,265.00	120,638.47
	67000 · Church Property Expenses					
	67001 · Church Maintenance & Repairs			10,000.00	3,000.00	9,656.82
	67002 · Church Utilities					
	67003 · Gas			12,900.00	8,000.00	12,924.59
	67004 · Hydro			1,200.00	2,500.00	1,111.58
	67005 · Water / Sewer			2,100.00	1,700.00	4,988.69
	67006 · Telephone			455.00	359.40	455.79
	67007 · Internet			1,573.00	1,380.60	1,572.77
	Total 67002 · Church Utilities			18,228.00	13,940.00	21,053.42
	67008 · Alarm			686.00		686.00
	Total 67000 · Church Property Expenses			28,914.00	16,940.00	31,396.24
	67100 · Hall Property Expenses					
	67101 · Hall Maintenance & Repairs			5,000.00	3,000.00	4,709.95
	67102 · Hall Utilities					
	67103 · Gas			6,400.00	5,000.00	6,385.52
	67104 · Hydro			7,350.00	4,000.00	7,360.34
	67105 · Water / Sewer			2,100.00	1,700.00	3,862.69
	67106 · Telephone			325.00	359.40	325.03
	67107 · Internet			840.60	840.60	0.00
	Total 67102 · Hall Utilities			17,015.60	11,900.00	17,933.58
	67108 · Alarm			337.00		336.77
	Total 67100 · Hall Property Expenses			22,352.60	14,900.00	22,980.30
	67200 · Insurance			26,684.76	26,684.76	24,460.99
	67300 · Fundraising Expenses			6,000.00	2,000.00	5,762.00
	68000 · Flow Through Expenses					
	68001 · Altar Flowers			2,500.00	5,000.00	3,272.60

	68004 · Bible & Book Study			400.00	400.00	0.00
	68005 · Coffee Hour			100.00	100.00	940.05
	68006 · Church Calenders			50.00	50.00	77.28
	68007 · Mariner's Service			500.00	500.00	629.14
	68008 · Memorial Flowers			1,500.00	2,500.00	428.51
	68010 · Miscellaneous Expense			0.00	0.00	108.30
	68012 · Parish Retreat			2,000.00	0.00	2,156.00
	Total 68000 · Flow Through Expenses			7,050.00	8,550.00	7,611.88
	69000 · Worship Expenes					
	69001 · Sacristy Supplies			500.00	500.00	807.39
	69003 · Music & Tuning			5,000.00	5,000.00	2,487.33
	69004 · Taize Expenses			1,600.00	1,510.00	1,692.46
	Total 69000 · Worship Expenes			7,100.00	7,010.00	4,987.18
	69100 · Advertising/Website/Media			500.00	500.00	1,669.12
	69200 · Outreach Expenses					
	69201 · Food With Friends			13,500.00	10,000.00	13,170.25
	69203 · Lakeside Terrace			200.00	500.00	160.00
	69204 · Christmas in the Park			250.00	500.00	0.00
	69205 · Senior Horizon's Grant #4			3,574.78	3,574.78	4,309.79
	69207 · P.W.R.D.F.			1,000.00	1,000.00	785.00
	69208 · New Horizon's Grant #5			2,806.00		19,440.95
	69209 · Covid Recovery Grant Expenses			5,318.00		6,809.32
	69210 · Say Yes to Kids Reading Program			0.00		5,123.77
	69211 · Blessing Box			750.00		772.39
	Total 69200 · Outreach Expenses			27,398.78	15,574.78	50,571.47
	69300 · Capital Expenditures					
	69301 · Sound System & Camera			0		1,030.05
	69306 · Security Camera System			0		6,276.93
	69307 · Narthex Roof			0		29,622.90

	Total 69300 · Capital Expenditures			10000		36,929.88
	69400 · Diocesan Covid Loan Repayment			3,000.00	3,000.00	0.00
	69500 · Diocesan 2020 DM&M Payment			3,000.00	3,000.00	0.00
	Total Expense			347,631.83	298,900.54	489,616.41
	Net Income			-29,424.21	-27,923.18	65,908.86

2024 PROPOSED PARISH COUNCIL

Rector:	The Rev. Jody Szoke
Rector's Warden:	John Hogan
People's Warden:	Kathy Kairies
Deputy Rector's Warden:	Collin Dennis
Deputy People's Warden:	Jennifer Main
Treasurer:	Leslie Kennedy
Vestry Clerk:	Pat Davis
Lay Delegates to Synod:	Pat Davis, Jim Wilkins
Alternate Delegate:	Kathy Kairies
Member(s) at Large Elected:	Victoria Sesto
Rector's Appointees (MAL):	Tami Zacharias
Property Chair:	Tim Kennedy
Stewardship:	Norbert Gieger
PWRDF	Open

BREAKOUT OF ELECTED & APPOINTED MEMBERS OF PARISH COUNCIL

Rector Jody Szoke

Appointed Position (6)

Rector's Warden	John Hogan
Deputy Rector's Warden	Colin Dennis
Treasurer	Leslie Kennedy
Property Manager	Tim Kennedy
M.A.P. Representative	Wendy Saunders
Rector's Appointee M.A. L.	Tami Zacharias

Elected Positions (8)

People's Warden	Kathy Kairies
Deputy People's Warden	Jennifer Main
2 Lay Synod Delegate	Jim Wilkins, Pat Davis
Alternative Lay Synod Delegate	Kathy Kairies
Stewardship	Norbert Gieger
Member at Large	Victoria Sesto
PWRDF	Open

MOTIONS FOR APPROVAL/ACCEPTANCE

BE IT RESLOVED

Motion 1: that the agenda be accepted as printed.

Motion 2: that the vestry minutes be accepted as printed.

Motion 3: that the Rector and Wardens' Reports be received.

Motion 4: that the reports of the other ministries and organizations be received.

Motion 5: that the financial reports (operating account, comparative report, other accounts, Mariners Park account) be accepted as printed.

Motion 6: that the proposed budget for 2024 be accepted as printed.

Motion 7: that the nominations for the proposed slate of members for Parish Council be closed.

Motion 8: that John Hogan and Lynda Reinhart be appointed auditors for the coming year.

MOTION 9: DON LICENSE AGREEMENTS

The licensing template is intended to clarify regular or frequent use of church buildings or spaces – and especially long-term arrangements with day care centres and schools. It is not intended for use with groups that will be using the church on a one-time basis.

The policy of the diocese is still that even one-time users of church premises must provide evidence of liability insurance or obtain user group insurance through the diocese and sign off on a commitment to abide by the Diocese of Niagara's Sexual Abuse and Sexual Harassment policy.

Canon 4.7 (23) allows parishes to enter into agreements for the use of parish space for periods of up to three years (inclusive of all renewals). For agreements of more than three years, Canon 4.7 (22) requires the approval of the Vestry, Synod, and Bishop. The requirement for approval by all three parties arises from a statute of the Province of Ontario (Anglican Church of Canada Act, 1979).

ENABLING MOTIONS FOR VESTRY APPROVAL

Short term agreements:

A Motion to Empower Corporations to Enter Into Site Use Agreements Of Less than Three Years

BE IT RESOLVED THAT this vestry authorizes the Incumbent and Churchwardens to consider and, if they deem it advisable, to approve leases, licenses, or space agreements of less than three years inclusive of all renewals

AND THAT this authorization shall extend only to agreements that include the following provisions:

- That the agreement may be terminated by *St James & St Brendan's Anglican* upon sixty days' notice
- The lessee or licensee shall provide proof of liability insurance.

- The lessee or licensee agrees to abide by the Sexual Abuse and Sexual Harassment policy of the Synod of Niagara.

AND THAT if there is any conflict between this resolution and any authorization or approval resulting from it, the Canons of the Diocese of Niagara, it is understood that the Canons shall prevail.

Motion 10: That the vestry be adjourned