

# ANNUAL VESTRY REPORT

For The Year 2022



**St. James & St. Brendan Anglican**  
55 Charlotte Street  
Port Colborne, Ontario  
Sunday, February 26, 2023

## TABLE OF CONTENTS

<b>Page</b>	<b>Reports</b>
2	Territorial Acknowledgement
3	Annual Vestry Meeting Agenda
4	Members of St. James & St. Brendan Parish Council 2022
4	Deaths, Marriages and Baptisms 2022
5-9	Minutes of the St. James & St. Brendan Vestry Meeting of February 27, 2022
10-11	Rector's Report
12-13	Warden's Report
13	Altar Guild Report
13	Altar Guild Treasurer Report
14	Choir Report
14	Choir Treasurer' Report
14-15	Christmas in the Park
15	Learn and Share Together ( formerly Seniors with Connections)
16	Grants Report
16-17	Food with Friends (Out of the Cold) Report
17	Pastoral Care Team
17-18	Property Report
18	Taize Report
18	Praise & Worship
19-23	Financial Reports for 2022 – Operating, Other Acc'ts, Park Acc't
24-26	Proposed Budget for 2023
27	Proposed Slate for Parish Council 2021 (Elected & Appointed)
28-29	Motions to be addressed at the vestry (1-10)

### TERRITORIAL ACKNOWLEDGEMENT

We acknowledge the land we gather on is the traditional territory, first of the Neutral people then of the Haudenosaunee and Anishinaabe peoples, many of whom continue to live and work here today. This territory is covered by the Upper Canada Treaties, Niagara Purchase Treaty and is within the land protected by the Dish with One Spoon Wampum agreement. Today this gathering place is home to many First Nations, Metis, and Inuit peoples. Let us continue to work towards reconciliation with our siblings and always remember that our great standard of living is directly related to the Indigenous people's resources and their care for this land.

## ANNUAL VESTRY MEETING AGENDA

**Feb 26<sup>th</sup>, 2023**

**Vestry members, in order to vote, must be a member of the parish, be 16 years of age and a financially contributing member of the parish for a minimum of 6 months.**

1. Opening Prayer	11. Motions
2. Territorial Acknowledgement	1) Accept the Agenda
3. Appointment of Vestry Clerk	2) Vestry Minutes
4. Rules of Vestry	3) Rector & Warden Reports
5. Vestry Minutes for the 2021 Year	4) Ministry & Organization Reports
6. Questions Arising	5) Financial Reports
7. Annual Reports	- Operating, Comparative
a) Rector's Report	- Other Accounts
b) Rector & People's Wardens' Reports	- Park Budget
	6) Proposed Budget
8. Ministry & Organization Reports	7) Proposed Slate for Parish Council
9. Financial Reports	- Nominations Closed & Election
a) 2022 Financial Statement	8) Selection of Auditors
b) Park Financials	9) Rental Licensing Agreement
c) 2023 Proposed Budget	10) Adjournment
10. Election of Parish Council	12. Correspondence
a) Submit Nominations	13. Commissioning of Parish Council
b) Nominations from the Floor	14. Expressions of Appreciation
c) Election of Officers	15. Closing Prayer
d) Rector's Appointments	16. Adjournment

**2022 PARISH COUNCIL**

Rector: The Rev. Jody Balint  
Rector's Warden: John Hogan  
People's Warden: Pat Davies (Going into 2<sup>nd</sup> year of 2)  
Deputy Rector's Warden: Brian Abbott  
Deputy People's Warden: Kathy Kairies (Going into 2<sup>nd</sup> year of 2)  
Treasurer: Leslie Kennedy  
Vestry Clerk: Pat Daviss  
Lay Delegates to Synod: Wendy Saunders(Yr 2 of 2) Robynn Bliss (Yr 1 of 2)  
Alternate Delegate: Jim Wilkins (Yr 1 of 2)  
Member(s) at Large Elected: Ashleigh Maitello (resigned in June)  
Rector's Appointees: Wendy Saunders (Yr 2 of 2), Tami Zacharias (Yr 2 of 2)  
Property Manager: Tim Kennedy  
PWRDF: Open  
Stewardship: Norbert Gieger

**DEATHS 2022**

**Anita Gertrude Goegan  
Samuel Buddy Robins  
Nancy Ann Haas  
Guy Duquette  
Ryan James Martinsen  
Jean Josephine Fulbrook  
Judy Dyet-Tykoliz  
June Georgina Hodgkins**

**MARRIAGES 2022**

**Jacqueline Miller & Richard Davis  
Jillian Marranta & Lisa MacDonald**

**BAPTISMS 2022**

**Jackson Kindree  
Marley Pybus  
Margaret Pybus**

**ST JAMES AND ST BRENDAN ANGLICAN CHURCH**  
**ANNUAL VESTRY MEETING MINUTES**  
**Feb 27, 2022**

1. **Opening Prayer:** Jody opened the Vestry with prayer.
2. **Territorial Acknowledgement:** Pat read the Acknowledgement.
3. **Appointment of Vestry Clerk:** Jody appointed Pat Davis Vestry clerk  
There were 31 people in attendance.  
10 were from Parish Council and 21 were parishioners.  
1 of the 21 participated by phone.  
6 voted by voice as some people shared a computer.  
The remaining votes were cast electronically.
4. **Rules of Vestry:** Kathy Kairies shared the eligibility of qualification for voting and voting speaking procedure.
5. **Acceptance of the Agenda: Motion: that the agenda be accepted as presented. Moved by: Pat Davis Second by: John Hogan Carried with 100%.**
6. **Vestry Minutes for the 2021 Year:**  
**Motion: that the minutes be accepted as printed. Moved by: Pat Davis Second by: Robynn Bliss.**  
There was no discussion. **The Motion was carried with 100% support**
7. **Questions Arising:** None
8. **Annual Reports: Motion: that the Rector's Report, the Rector's and People's Reports and the Deputy Reports be received as printed. Moved by: Kathy Kairies Second by: Nicole Ebert. There was no discussion. Carried with 100%.**
9. **Ministry and Organization Reports: Motion: that these reports be accepted as printed. Moved by: Donna Abbott Second by: Brian Abbott Carried with 100%.**
10. **Park Report:** deferred to the financial report.
11. **Financial Reports: Motion: that the financial reports be accepted as printed. Moved by: Leslie Kennedy Second by: Tami Zacharias**  
Discussion:
  - a) **2021 Financial Statement:**
    - Kate raised the matter that the council minutes stating that \$300,000 is brought into the parish but only \$24,000 goes to outreach. We need to step back to see the whole picture. She stated that there is a lot of debt and a mortgage and asked the question, "What will we do?" In her opinion, we need to "offload properties which we do not need". Further she stated that some mistakes have been made but there has been no action to move forward and put things right.
    - Tim made a Point of Order and noted that we were not speaking to the proposed budget but to the 2021 statement.
    - Kate stated that Leslie does a great deal of work for the parish and thanked her for her commitment.
    - Leslie will be using a new program so hopefully the statements will be more condensed.
    - Robynn thanked Leslie for all the work she does on these statements

- It was noted that there is a summary of the finances in the bulletin and that is what people need to see.

b) **Park Financials:** There was no Report.

**The motion was carried with 100%**

c) **Proposed Budget: Motion: that the proposed budget be accepted as printed. Moved by: Leslie Kennedy Second by: John Hogan**

Discussion:

- See Kate's previous comments.
- Leslie offered a thorough presentation of the proposed budget. It is more in line with what the Diocese does. The hope is that we can return to renting the Guild Hall. She pointed out the need to do fundraising. She noted that all monies flow through the operating account and then are moved to the appropriate account so they are not spent on paying bills when designated for a specific item.
- There is money left from the New Horizon's grant that must be paid out.
- The expense column is what it takes to operate the parish.
- We are proposing that we pay the Diocese \$3,000 on our loan and \$3,000 on the outstanding DMM. This will demonstrate that we are operating in good faith with the Diocese.
- We estimate that this will be a \$39,650.00 deficit budget.
- Last year we proposed a deficit budget but it was much smaller than expected. It is hoped that we can do the same this year.
- Jody thanked Leslie for the work she has done for the parish.
- Kate commented on the \$24,802 for outreach.
- Jody commented that she wished that it could be \$200,000 but that we needed to take care of ourselves in order to take care of others.
- Jody also explained that the sale of the property was not as easy as putting it up for sale. The intent to sell would require a Special Vestry at which all would have to agree. Then that result would go to the Diocese. If the property were sold with the permission of the Diocese, the revenue would pay off any property debt and the Diocese would keep the rest since it is their property. It is better to slowly pay off the loan and acquire the property. The Guild Hall is the same story. It is more beneficial to keep it and slowly pay off the loan and use the property for revenue.
- Kate stated that if the Diocese is working against us, then we should use the fundraising money where it should be going. We should remove the millstone.
- John commented that the park is self sustaining. There are broader community donors and that there is a misconception that the park is a financial burden and that must be corrected. Further he stated that the park was built by the wider community and government bodies.
- Tammy stated that it is part of our ministry.
- Jody commented that if we pay to sever the properties and sell of a building, the Phoenix Carvers may not be able to stay and continue in the outreach with our parish.

- Ashleigh stated that not everyone believes the property should be sold. She suggested that we take a step back and reassess and explore before deciding that selling is the way to go.
- Robynn said that the conversation is premature since we are still finding our way through covid and not in our rearview mirror yet and that there is so much ministry potential to make a decision that we may regret later.
- Norbert agreed with Robynn and suggested we look at the situation in 1 year at the earliest.
- Wendy agreed with what Robynn and Norbert stated and said we would be remiss to consider this measure without reassessment later.
- Tim called the question referring to Robert's Rules of Order.
- Kate stated that most of the people talking about this are Parish Council and it should be taken to the entire parish to vote on. She stated that this is controlled and if we did not allow her to make a motion about this she would contact people in the parish herself to raise this issue.
- **The motion was carried with 94%.**

## **12. Election of Parish Council**

### **a) Nominating Committee Report**

Jody presented the proposed slate of officers for the 2022 year;

### **b) Nominations from the Floor**

Kate nominated Donna Abbott. Donna declined.

There were no further nominations from the floor.

**Motion: that the nominations be closed. Moved by: Kathy Kairies Second by: Lynda Reinhart. Carried with 100%.**

### **c) Election of Officers**

The proposed slate of officers was acclaimed

**13. Election of Auditors: Motion: that John Hogan and Lynda Reinhart be the auditors for 2022. Moved by: Wendy Saunders Second by: Beth Jeffery Carried with 100%.**

**14. Licensing Agreements: Motion: that the Corporation be empowered to enter into these agreements on behalf of the parish and the Diocese. Moved by: Larry Peyton Second by: Eleanor Peyton. Carried with 100%.**

## **MOTION: DON LICENSE AGREEMENTS**

The licensing template is intended to clarify regular or frequent use of church buildings or spaces – and especially long-term arrangements with day care centres and schools. It not intended for use with groups that will be using the church on a one-time basis.

The policy of the diocese is still that even one-time users of church premises must provide evidence of liability insurance or obtain user group insurance through the diocese, and sign off on a commitment to abide by the Diocese of Niagara's Sexual Abuse and Sexual Harassment policy.

Canon 4.7 (23) allows parishes to enter into agreements for the use of parish space for periods of up to three years (inclusive of all renewals). For agreements of more than three years, Canon 4.7 (22) requires the approval of the Vestry, Synod, and Bishop. The requirement for approval by all three parties arises from a statute of the Province of Ontario (Anglican Church of Canada Act, 1979).

## **ENABLING MOTIONS FOR VESTRY APPROVAL**

### **Short term agreements:**

**A Motion to Empower Corporations to Enter Into Site Use Agreements Of Less than Three Years**

**BE IT RESOLVED THAT** this vestry authorizes the Incumbent and Churchwardens to consider and, if they deem it advisable, to approve leases, licenses, or space agreements of less than three years inclusive of all renewals

**AND THAT** this authorization shall extend only to agreements that include the following provisions:

- That the agreement may be terminated by *St James & St Brendan's Anglican* upon sixty days' notice
- The lessee or licensee shall provide proof of liability insurance
- The lessee or licensee agrees to abide by the Sexual Abuse and Sexual Harassment policy of the Synod of Niagara;

**AND THAT** if there is any conflict between this resolution and any authorization or approval resulting from it, the Canons of the Diocese of Niagara, it is understood that the Canons shall prevail.

### **Long term agreements or renewals in their fourth year:**

**A Motion to Empower Corporations to Enter into Site Use Agreements of more than Three Years**

WHEREAS [name of organization or group]

- Has provided proof of liability insurance
- Has agreed to abide by the Sexual Abuse and Sexual Harassment Policy of the Synod of The Diocese of Niagara;

**BE IT RESOLVED THAT** this Vestry authorizes the Incumbent and Churchwardens to sign a (lease, licenses or space agreement) with [name of organization or group] to (outline the purpose of the agreement,

e.g. "to meet weekly in the parish hall" or "to operate a music school in the church basement") subject to the following terms and conditions: (outline the terms of the lease, license, or space agreement OR summarize by referring to the lease, license, or space agreement presented to the Vestry) The approval of the Bishop and Synod of The Diocese of Niagara

15. **Correspondence:** There was no correspondence.

### **16 Expressions of Appreciation:**

- Jody thanked Leslie for her work as treasurer.
- To the slate of officers for letting their names stand – Brian, Jim, Ashleigh
- To Robynn who will be coming off Corporation but will remain on Parish Council as a lay delegate to Synod.
- To Kate whose term is up on Parish Council. Jody noted that Kate asks questions and pushes buttons to keep us honest & on our toes.
- To Bill Rivers for his time as PWRDF rep.
- To the Parish Council
- To Lowell for the work he did on our website
- To the social committee to plan events that we can look forward to this year. Gail, Leslie, Kathy, Donna, Jody & Robynn. Vicky offered to join.
- Jody will commission the PC at next Sunday service.



- To the people of St J&B.

**17. Closing Prayer & Adjournment**

Jody closed the Vestry with prayer.

**Motion: that the vestry be adjourned. Moved by: Tim Kennedy Second by: Norbert Gieger.**

**Carried with 100%**

## RECTOR'S REPORT

My Dear Friends in Christ.

As always, let me first say thank you to everyone for your continued support, devotion, and love for this parish. 2022 was an interesting and exciting year. We started the year off closed again due to the Pandemic, opening for in-person service just in time for Easter with a few restrictions still in place between Easter and Pentecost. However, once June rolled around, all the restrictions disappeared, we hit the ground running with many exciting in-person events. When I look back on 2022, unlike 2021, which I looked back on it with great sadness, this past year is one that I look at with great joy and pride. We did so much.

- ❖ Mariners Service was in Person for the 1<sup>st</sup> in 2 years.
- ❖ Lenten Community Service in person and Take out Lunches
- ❖ Stations in the Cross in the Park.
- ❖ Easter Egg Hunt in the Church
- ❖ Bishop Susan came for her first visit
- ❖ 1<sup>st</sup> Pride Flag Raising Ceremony
- ❖ 1<sup>st</sup> Strawberry Social
- ❖ 1<sup>st</sup> Annual Garden tour
- ❖ 1<sup>st</sup> Annual Golf Tournament
- ❖ Summer Gift Bags Handed out to youth of all ages during the Farmer's Market
- ❖ Second Annual Rector's BBQ
- ❖ Third Annual Christmas in the Park
- ❖ 2<sup>nd</sup> Community Advent Calendar
- ❖ The Blessing Box continues to be well used
- ❖ Prayer days with Prayers Stations saw more people coming to sit and pray.
- ❖ 2<sup>nd</sup> time at the Harvest Festival and it was a great success.
- ❖ Food with Friends continues to be an incredible outreach and service to the community.
- ❖ Our Sunday Services are enjoyed both online and in person.
- ❖ Sunday Coffee hour has come back in full force. ( Thank you to Donna A. and Kate B. for being the leaders of those teams.)
- ❖ Also, thank you to Beth J. and Pat W. for taking on the Friday Morning Coffee time in during the market.
- ❖ Last, but not least we continue to celebrate the Peace Pole Service, Taize Service and the Thursday Healing Service and the Praise and Worship Service.

***Wow, we were busy!!!***

I wish to personally thank Robynn B., Leslie K., Kathy K., Gail G., Vicki S., Donna A., Nicole E., Barb Y. and Kate B. for all their hard work and planning in regard to all of the events over this past year. All of you are amazing, and I am grateful for your hard work and cooperation. Each of you made every event extra special.

This year we had four very special meetings as a Parish to work on and develop our Mission Action Plan. During these four great meetings, there were great discussions about our hopes and dreams

for the future of this parish; in the end, with a great deal of conversation and pray, we developed our new Vision Statement, and Mission Statement and they are:

***Vision Statement: To Live as Christ Lived, Loving Everyone!***

***Mission Statement: To invite, welcome, educate and support people into the community of St. James and St. Brendan and into the Life of Christ.***

How do we plan on living into our vision statement and mission statement? With a variety of ways:

Two new activities are happening this year:

***At the Pub with God*** is a new, fun and relaxing way for people to come together and bring their Jesus questions to the table.

***Open Fridays.*** We are hoping to put together a small team of volunteers that would take turns on Fridays during the months of the market, to sit in the church between the hours of 9:00 am and 12 Noon. We want the Church to be open for tours for people to come in and pray.

***Things we are Resurrecting:*** The parish retreat this spring  
At home, bible studies  
Anglican 101

These are just a few of the things we are working on that will hopefully allow people to develop a deeper connection with God and reconnect with the Community of St. James and St. Brendan.

As I did last year, I wish to speak about our finances. First, let me say thank you, thank you, thank you to all of you. At our vestry last February, we presented a budget where in theory, we were going to end the year with a \$30 000 deficit. Unfortunately, we did not have a balanced budget as I had stated and hoped for a few weeks ago. However, the good news is that our deficit was only \$2000. This miracle has to do with you and the generosity of your time, talents and treasure. To be clear, we do still have some debt. We still have the mortgage on the park, and we do owe the Diocese some DMM from the beginning of the Pandemic and a Loan we took at the beginning of the Pandemic; however, we are working to pay everything off slowly.

In regard to my Rector's Discretionary Fund. Every priest is allowed to have discretionary funds to use as they see fit. This past year thanks to the Rector's BBQ, the money given to us in an endowment and the money I was given for funerals and weddings, I raised over \$5000 in my Rector's fund this year. Again, the money from the discretionary fund has gone to support Blessing Box, supplies for the church, financial support to a few families within the parish and Grocery gift cards for those in need within the community. I will always use my discretionary fund to help people of the parish personally, people within the community or the church itself. If you are ever in need, please do not hesitate to contact me. Please let me help you if I can.

My goal this year was to keep my report shorter than last, so I will start to wrap things up. Let me say once more thank you to everyone. I continue to be overwhelmed by the love and support of this parish. It truly is an honour and a privilege to serve as your rector and to serve this community. I thank God every day for all of you. I pray that together we will continue to grow and will continue to be living examples of Christ. This is an amazing church and community. I look forward to 2023 and seeing what amazing things we can do together.

Your humble servant, Jody+, Rector

## WARDEN'S REPORT

This year marked a return to normalcy as we successfully emerged from the pandemic and were able to engage to an expanded mix of worship, social and fund raising activities after the restrictions and suspensions imposed by COVID. The opportunity to engage once again together in full worship and hospitality was very welcome. We are pleased to report that we concluded the year with a slight deficit (\$2.9k which is much lower than the \$39.7k budgeted deficit). This was only made possible by the ever generous contribution of your treasure, talent and time.

This was a busy and productive year with a return to an expanded mix of social and fund raising activities. It was encouraging to see the participation in a number of our events of the wider community. That is a great development as we seek to grow our presence. Activities included an Easter egg hunt, a strawberry social, a garden tour, a golf tournament, Christmas in the park and the Christmas story wine and cheese. We would like to acknowledge the dedication and skill of the many parishioners who helped organize and execute these events. This a great foundation and springboard for 2023. There were significant infrastructure investments in 2022 including the installation of robust live streaming and sound capabilities. In addition, we were unexpectedly confronted with challenges due to the vandalism of our air conditioning systems. Improved air conditioning systems were installed and a grant was secured to obtain security cameras to provide coverage for all church properties. We were also faced with unplanned repairs to kitchen appliances. This year's expenditures highlight the need to set aside funds for both planned and unplanned expenses. Your envelopes include the parish building envelope for this purpose. If you do not use church envelopes, please feel free to use an ordinary envelope with your name, the amount and how you wish the funds to be assigned. Stepping out from the shadow of Covid which sharply curtailed our use of the properties and mindful of the sharp increase in operating costs, we have successfully negotiated rental increases. We are thrilled to report that the space formerly occupied by the cafe is now the venue for a vibrant art studio, We are pleased that the woodworkers have remained with us noting their contribution to the downtown artistic landscape.

We want to extend a warm welcome to our new Office Manager Lynn and take the opportunity to acknowledge with gratitude Pat Davis' many years of service to our parishioners. Thanks to the hard work and generosity of the parishioners and the wider community, we were able to significantly increase our Outreach spend especially for Foods for Friends. We are hopeful that we can continue to grow our Outreach activities.

We want to offer our congratulations to Wendy Saunders who received the Order of Niagara at this year's service. A number of us joined Wendy for the service at the cathedral recognizing the contributions of recipients.

A service in memory of Linda Lamarche was held this year at which a Peace Plant was blessed in Linda's honour.

We were successful in securing funding for a summer student to provide archival and garden support and have submitted an application for similar funding this year. A number of meetings were held that culminated in the completion of the first phase of the Mission in Action Plan. We were among the first to submit our report to the Diocese and thanks to your active participation and support, we received a monthly rebate of our DM&M. Committees have been formed

to build on this work and have already held a meeting. This is a worthwhile and necessary activity to enhance your parish experience and grow the church.

In closing we also want to call out with thanks and appreciation Reverend Jody's dynamic leadership. It is a pleasure to work with her. Finally, we would be remiss not to acknowledge the generous financial support of all of you and your willingness, time and again, to offer your skills and talents. We look forward to working with you this year.

Respectfully submitted,

Pat Davis  
John Hogan  
Kathy Kairies  
Brian Abbott

### **ALTAR GUILD REPORT**

The Altar Guild is made up of two teams, alternating every other month. Lynne Carter's team includes Jan Kelba, Janis Labbe and Vicky Sesto. Barb Yakobowski's team includes Donna Abbott, Kathy Kairies, Barbara Shard and Linda Sherk. Karen Nichols has recently retired from the Guild, and we thank her for her years of service.

To all who contribute to our worship by placing memorial flowers or donating to the Flower Fund, we thank you. Thanks to Pat for the Christmas urns. Thank you to Tim for reaching the high places, and lugging things up and down from the basement!

Thanks also to our rector Jody for her continuing direction throughout the year.

Respectfully submitted,  
Barbara Yakobowski,  
Directress

### **ALTAR GUILD TREASURER'S REPORT**

Opening Balance at Jan. 1, 2022		975.15
Chq # 1 Bee's Flower Cart	Altar Xmas Greenery	-39.47
Chq #2 The Mill Greenhouse	Xmas Flowers	-271.2
		-
Chq #3 Barbara Yakobowski	Supplies & Flowers	400.59
Bank Fees	Service charges	<u>-38.28</u>
Ending Balance at Dec. 31, 2022		<u><u>225.61</u></u>

This Altar Guild Account was closed January 31, 2023 - the balance of \$225.61 has been transferred into the Church's Current Account.

## CHOIR REPORT

Perhaps the most momentous musical aspect of 2022 for St James and St Brendan's, was our full return to in-person worship and in particular, congregational singing and music. After the 2 year disruption of Covid closures and restrictions, we can finally lift our voices together in song! Singing is an important aspect of expressing our faith as Christians, and this idea has been most beautifully framed by St Augustine, in his words, "the one who sings prays twice".

Sunday morning eucharist is led each week by our small but dedicated choir who meet regularly to prepare music that glorifies God and hopefully inspires those who gather to worship. I am grateful for the commitment and talent of this group of singers, and consider it a blessing to be able to contribute to the parish's music along with them.

The Anglican hymn tradition is a rich one, and rather unique. There is virtually no other place that one can sing words such as, "I heard the Voice of Jesus Say, Come Unto Me and Rest", or, "When I Survey the Wondrous Cross on Which the Prince of Glory Died". As beautiful as these hymns are, new hymns also form an important part of our Sunday morning repertoire. It is always a challenge to balance both newer and older hymns with a congregation of quite varying backgrounds.

I challenge each one of us that as we sing hymns old and new, that we always remember that the purpose of our song is to glorify our God who loves us, and loves to hear our praise in song. Allow your heart to be stirred for Him!

Respectfully submitted,

Catherine Willard

## CHOIR TREASURER'S REPORT

### Receipts:

Member Dues	none
Bal. Fwd. Jan. 2022	<u>\$252.04</u>
	\$252.04

### Disbursements:

Bank Fees	\$ 23.40
Bal. Dec 2021	<u>\$228.64</u>
	\$252.04

Respectfully submitted

Barbara Yakobowski

## CHRISTMAS IN THE PARK

Christmas in the Park

A jolly time was had by all who attended our Christmas in the Park event this year. Lights were strung on all of the trees and shrubbery around the Park. Our Advent drawers were faithfully filled each day of December with treats for anyone in the community to help themselves. The Nativity Scene was set with Mary, Joseph and Baby Jesus adorning the lawn. The day of the event Hot Chocolate, Warm Cider and Popcorn were served to anyone wishing to have some. Also, Lemayzz Meats were set up with their BBQ

selling Sausage on a bun and Hot Dogs. Children were invited to make an ornament out of dried orange slices, greens and ribbon. They could also make an angel, snowflake, candy canes, or wreath ornament out of pipe cleaners. It was a chilly day with a cold wind giving us some issues with keeping things in place, but fun was certainly had by all who were there. Must to the delight of the children, an early visit from Santa and Mrs. Claus started off our event when they came from West Street having just arrived in town via Tug Boat.

The Christmas in the Park Committee,  
Tim & Leslie Kennedy, Robynn Bliss, Kate Brown, Norbert & Gail Geiger & Reverend Jody

### **LEARN AND SHARE TOGETHER NEW HORIZONS FOR SENIORS PROGRAM**

“Learn and Share Together” is a program for Seniors in our community under the direction of Sandi Marr, Education Co-ordinator. It is hosted by St. James and St. Brendan Anglican Church in partnership with Friends Over 55 and Portal Village Retirement Communities (now Spring Living Retirement Communities). It is funded by the Government of Canada’s New Horizon for Seniors Program. **The goal of “Learn and Share Together” is to develop confidence with technology and promote healthy aging among Seniors in our community.**

“Learn and Share Together” is a continuation of “Seniors with Connections” (2021) which allowed us to purchase 16 ipads for Seniors to “stay connected” with family and friends. Due to the restrictions of Covid, “staying connected” was extremely important. We provided support and education which allowed Seniors to use these ipads in a successful way, increasing their social connection at a time of social isolation.

Throughout 2022, we continued to meet with Seniors in small groups and on a one-on-one basis for iPad education and support. We encouraged “peer support” as Seniors helped each other with challenges. Seniors also shared with each other new discoveries they were making. We developed a positive partnership with Bridges Community Health Centre. Throughout the year, we hosted large group gatherings (15-20 people) on topics related to Healthy Aging. Staff from Bridges served as Resource Speakers at these events. Topics included: Coping with Stress and Anxiety, Healthy Meals for 1 or 2 People, Managing Diabetes, etc.

We hosted monthly and/or bimonthly support groups (6-10 people per group) at Friends Over 55, Portal Village Assisted Living, Portal Village Independent Living, and with participants from St. James and Brendan Anglican Church. These gatherings promoted actions to age well and use technology with greater confidence. Seniors looked forward to these group times where they could interact with others, develop new friendships, enjoy a healthy snack, challenge their brain, and pursue new hobbies and interests.

In closing, I want to express my appreciation to Lynda Reinhart and Rev. Jody Balint for their ongoing support and to Leslie Kennedy for creating our professional publicity pieces. We are also blessed with the help of a volunteer, Florence MacDonald. We are never too young or old to learn something new.

Gratefully submitted by Sandi Marr

## GRANTS REPORT

The following grants were successfully applied for this year:

March Government of Canada – New Horizons for Seniors 24,560.  
Grant to provide part time staffing position for iPad training workshops at Friends Over 55; Portal Village & Guild Hall, as well as a portable projector & screen for workshops and installed projector for live streaming. Timeframe: March 31, 2022 March 31, 2023

April Government of Canada - Canada Summer Jobs 9,334.  
4,667.00 x 2 positions  
Grant for a landscape maintenance position for Mariners Park and an archivist position.  
Timeframe April 24, 2022 - September 2, 2022

June City of Port Colborne 4,663.  
Grant to purchase and install a 2 ½ ton air conditioner for Phoenix Project Charlotte Street property

August Ontario – Support Anti-Hate Security Measures 7,500.  
Grant to purchase security cameras and lighting installed at Mariners Park; the Guild Hall and at St. James & St. Brendan Church

Submitted by  
Lynda Reinhart

## FOOD WITH FRIENDS (OUT OF THE COLD)

Food With Friends/ Out Of The Cold

As I sit here today looking back at the Food With Friends community ministry of serving a hot meal every Tuesday, I wrote a list of all those who have participated in one way or another.

First of all I give thanks to the volunteers of our 5 churches: Central United Church, Forks Road United Church, St. James and St. Brendan, Brethren In Christ Church and The Gathering Place.

In December, we welcomed Morgan's Point United Church who have kindly joined us as the volunteers from Forks Road United Church have stepped down after many, many years of serving our community.

Again for another year I give thanks to DeLuca Foods for providing a hot meal once a month and as well to the Greenapple Café for providing desserts once a month.

I cannot forget to mention the generosity of our local grocery stores, No Frills, Food Basics and Sobey's. Also, this past November, The Creative Bakery donated dinner rolls and sliced breads that were given out with our prepared meals.

As I say, share the wealth in the community, Meals On Wheels received extra frozen meals from their supplier and asked if we would be able to use them. I will never say NO to any donation.

Our numbers of meals every Tuesday are still on the rise from 95-110 meals per week. We applied for a grant through United Way and we were given the amount of \$10,000.

The community of Port Colborne and Wainfleet is well aware of our program Food With Friends as we received monetary or food donations from individuals that help with the rising costs of food.



On a personal note , I give thanks to you, Rev Jody for your guidance and your support which has given me the confidence to coordinate such an important ministry.

I give thanks to each and every one for their faithfulness and for their love of others as “It Takes A Village” to meet the needs of our community.

Respectfully submitted,  
Nicole Ebert, program coordinator

## **PASTORAL CARE TEAM**

As each one has received a gift, minister it to one another, as good stewards of the manifold grace of god. 1Peter 4:10

Pastoral care team continues, but remains limited. Jennifer Main continues sending cards out for comfort to church members who may be going through difficulties.(thanks Jennifer) Thankyou to all who let us know of someone who may be struggling.

Phone calls to parishioners who are not able to, for a variety of reasons attend worship in person, is on going.

I respectfully request assistance, if you know someone who would enjoy a call for updates or to chat. Please let me know.

This year again we were able to provide pizza on New Year’s Eve to lakeside terrace. I am told it was enjoyed by all. The administration from lakeside terrace posted in their news media thanking us for our support. They also posted a beautiful picture of our church. Looking forward to 2023, I am excited to have pastoral care duties grow. Jody is offering to guide us in home visits and home communication . Lastly, I wish to thank everyone who uses their gifts of kindness and love helping one another

Faithfully yours,

Kathy Kairies

## **PROPERTY REPORT**

During this past year we were struck with vandalism to the church air-conditioning again. Another unit had to be replaced and this time the tubing was encased which will hopefully negate further damage. To assist with the motion lights installed last year we have now video cameras recently put in place at the church, the hall and the park.

A new air-conditioning unit was added to the hall to improve the cooling to the main area and also a unit was installed in the Phoenix carvers building. As well in that building heat detectors and a hot water tank, to meet code and regulations, were put in place.

A new sound and live streaming set up in the church was purchased and installed to enhance the the on line and present congregation experience .

The Christmas storm caused flooding in the hall furnace room but thankfully very little damage resulted but at the church the flag atop the bell tower disappeared.

Regular maintenance in the buildings is a continual necessity and as issues arise they are dealt with as soon as possible or convenient.

Last year saw the installation of a permanent sign at the Park and the completion of the gathering area at the corner. We were able to acknowledge the contribution of organizations, agencies, companies and

individuals whose generosity has contributed to what has been achieved to date. The sign anchors the Park and makes a very public connection to St. James and St. Brendan Parish. Memorial pavers, shrubs and an additional bench were also placed in the Park this year. There are pavers still available and enquiries can be made through the office. We are pleased to report that MPAC has recognized that a portion of the Park property is used for regular worship and has reduced the assessed value that is subject to municipal taxes. This development together with the rental arrangements in place and the ongoing support the Park receives means the park properties are largely funding themselves on an ongoing operational basis. Use of the park for various events has increased as we expect this to continue and look forward to this unique downtown space being a venue for both public and community events.

Tim Kennedy,  
Property Chair

## **TAIZE REPORT**

It was a sporadic year for the Taize services, under the direction of pianist, William Outred, along with Bruce Morrith on cello and vocals by Debra Kingsley, Robin Horton, Leslie & Tim Kennedy. Tazie, usually taking place the third Sunday of each month, was cancelled several times throughout the year due to Covid restrictions, a cancellation in March for the Mariners service and in the fall due to the illness of some of the Taize group singers. That being said, the services that did take place were live streamed when possible and also were attended by a faithful group of worshippers. It is our hope that 2023 will bring us back to a more regular schedule and also allow us to resume the fellowship in the Guild Hall following each service.

The Taize Team,  
William Outred, Bruce Morrith, Debra Kingsley, Robin Horton, Leslie Kennedy; Tim Kennedy;  
Reverend Jody

## **PRAISE AND WORSHIP MINISTRY**

Here is my report for Praise and Worship:

The Praise and Worship service takes place in the church on the 4th Sunday of each month between September and May from 4pm to 5pm. It is live streamed for those unable to attend in the church. The service is a unique combination of traditional Anglican liturgy combined with live Christian music honoring our Lord and Saviour Jesus Christ. Our Christian band is composed of several talented Christian musicians from the area who volunteer their time and energy to share their musical gifts in the name of the Lord. This year we saw the addition of a new church sound system that will greatly enhance the experience for each service both live and virtually. It is our hope that through the medium of music, we will be able to touch people's hearts and shine God's light.

Mark Wakefield, Praise and Worship band lead

# FINANCIAL REPORTS

## OPERATING ACCOUNT

**St. James & St. Brendan Anglican  
Church  
2022 Year End Financial Statement  
January 1, 2022 to December 31, 2022**

### INCOME

		Actual	Budgeted	Difference
00001	Receipted Income			
44200	Envelope & Initial Givings	135,741.45	130,000.00	5,741.45
44300	Special Envelope Givings	6,587.00	10,000.00	-3,413.00
44400	Memorial Givings	71,339.43	5,000.00	66,339.43
44500	Special Project Donations			
44501	Food With Friends	16,100.00	10,000.00	6,100.00
44502	Fundraising Donations	4,199.91	5,000.00	-800.09
44503	Mariners Park Donations	13,135.49	20,300.00	-7,164.51
44504	Sound System Donations	16,450.55	13,000.00	3,450.55
44505	Youth Ministry Donations	200.00	0.00	200.00
44506	Outreach Ministry Donations	530.00	0.00	530.00
44575	Building Fund Donations	2,046.35	0.00	2,046.35
44600	Flow-through Donations			
44601	Altar Flowers	2,060.64	5,000.00	-2,939.36
44602	Holiday Memorial Flowers	2,152.00	2,500.00	-348.00
44603	P.W.R.D.F.	975.00	1,000.00	-25.00
44604	P.W.R.D.F. Ukraine	1,165.00	0.00	1,165.00
44605	Funeral Receptions	1,659.97	0.00	1,659.97
00001	Total Receipted Income	274,342.79	201,800.00	72,542.79
00002	Non-Receipted Income			
44700	Open Plate Donations	1,211.85	1,300.00	-88.15
44800	Flow-through Income	1,910.00	1,050.00	860.00
44900	Rental Income	19,596.15	19,500.00	96.15
44500	Fundraising Events	13,012.50	12,000.00	1,012.50
45100	Miscellaneous Income	4,620.68	1,000.00	3,620.58
45200	Grant Income			
45201	Senior New Horizon's Grant #4	24,560.00	24,560.00	0.00
45202	Summer Student Grant	4,305.00	10,000.00	-5,695.00
45203	Hydro Grant	4,300.00	0.00	4,300.00
45204	Ontario Grant	7,500.00	0.00	7,500.00

45300	H.S.T/G.S.T. Rebate	0.00	4,686.00	-4,686.00
45400	Budgeted transfers from other accounts			
45402	Mariners Park	0.00	7,535.00	-7,535.00
45403	Altar Guild	0.00	260.00	-260.00
				-
45404	Major Maintenance	0.00	30,753.00	30,753.00
49000	Cashed Investments	29,000.00	0.00	29,000.00
00002	Total Non-Received Income	110,016.18	112,644.00	-2,627.82
50001	Bank Interest	7.75	0.00	7.75
<b>TOTAL INCOME</b>		<b>384,366.72</b>	<b>314,444.00</b>	<b>69,922.72</b>

## EXPENSES

50000	Senior New Horizon's Grant #3	537.72	0.00	537.72
60000	Diocese of Niagara	29,971.80	32,086.00	-2,114.20
64900	Administration Expenses	13,827.14	7,900.00	5,927.14
				-
66000	Payroll Expenses	109,972.15	124,049.28	14,077.13
66100	Discretionary Fund	3,200.00	500.00	2,700.00
66200	G.S.T. Expense	3,968.04	1,375.00	2,593.04
66300	H.S.T. Expense	8,788.54	3,311.00	5,477.54
66400	Park Property			
66401	Mariners Park Maintenance	1,704.15	3,000.00	-1,295.85
66402	Paver Engraving	1,002.22	640.00	362.22
66403	Park Utilities	5,940.68	5,625.00	315.68
66410	Park Property Taxes	10,781.72	6,183.00	4,598.72
66411	Mortgage Payments	6,000.00	6,000.00	0.00
66412	Mortgage Interest	5,443.64	5,300.00	143.64
66413	Legal Fees	2,729.45	1,200.00	1,529.45
67000	Church Property			
67001	Church Maintenance & Repairs	3,250.82	3,000.00	250.82
67002	Church Utilities	14,221.46	13,940.00	281.46
67100	Hall Property			
67101	Hall Maintenance & Repairs	4,979.01	3,000.00	1,979.01
67102	Hall Utilities	9,720.97	11,900.00	-2,179.03
67200	Property Insurance	21,281.31	21,639.00	-357.69
67300	Fundraising Expenses	5,306.32	2,000.00	3,306.32
68000	Flow-through Expenses			
68001	Altar Flowers	2,500.68	5,000.00	-2,499.32
68004	Bible & Book Study	0.00	400.00	-400.00
68005	Coffee Hour	906.61	100.00	806.61
68006	Church Calendars	0.00	50.00	-50.00
68007	Mariner's Service	150.00	500.00	-350.00
68008	Memorial Flowers	210.71	2,500.00	-2,289.29
68009	Funeral Receptions	1,561.03	0.00	1,561.03

68010	Miscellaneous Expenses	783.80	0.00	783.80
68011	Parish Events	284.89	0.00	284.89
69000	Worship Expenses			
69001	Sacristy Supplies	553.13	500.00	53.13
69003	Music & Tuning	3,332.26	2,000.00	1,332.26
69004	Taize Expenses	975.00	1,600.00	-625.00
69006	Supply Clergy	248.08	0.00	248.08
69100	Advertising/Website/Media	678.72	500.00	178.72
69200	Outreach Expenses			
69201	Food With Friends	12,230.62	10,000.00	2,230.62
69203	Lakeside Terrace	185.00	500.00	-315.00
69204	Christmas in the Park	0.00	500.00	-500.00
69205	Senior Horizon's Grant #4	14,985.22	18,560.00	-3,574.78
69206	Christmas Gift Project	580.63	0.00	580.63
69207	P.W.R.D.F.	2,140.00	1,000.00	1,140.00
69300	Capital Expenditures			
69301	Sound System & Camera	33,569.42	37,735.00	-4,165.58
69302	Hall Air Conditioning	21,927.29	0.00	21,927.29
69303	Phoenix Bldg Air Conditioning	6,028.52	0.00	6,028.52
69304	Mariners Park Sign & Benches	8,475.00	0.00	8,475.00
69305	Church Air Conditioning	6,386.94	0.00	6,386.94
69400	Diocesan Covid Loan Repayment	3,000.00	3,000.00	0.00
68500	Diocesan 2020 DMM Repayment	3,000.00	3,000.00	0.00

**TOTAL EXPENSES**

<b>387,320.69</b>	<b>340,093.28</b>	47,227.41
Net Income	-2,953.97	-25,649.28
		22,695.31

45400	Transfers from other accounts			
45401	Food With Friends	8,232.45		
45402	Mariners Park	12,535.00		
45403	Altar Guild	0.00		
45404	Major Maintenance Fund	100,000.00		
69900	Transfers to Other Accounts			
69902	Major Maintenance Fund	44,955.00		
69904	Raffle Account	100.00		

Bank Bal @ 12/31/22	1,938.07
Plus O/S Deposits	13,240.00
Less O/S Cheques	-10,997.29
Actual Bal @ 12/31/22	<b><u>4,180.78</u></b>

Receiveables		
	H.S.T./G.S.T. Rebate 2021	4,685.72
	H.S.T./G.S.T. Rebate 2020	5,885.33
Total Receiveables		10,571.05

Liabilities		
	2020 DMM Owing to Diocese	14,048.87
	2020 Covid Loan Owing to Diocese	7,000.00
	Balance on Park Mortgage	102,000.00
Total Liabilities		123,048.87

**Bank Account Balances at Dec. 31, 2022**

Current Account - account # 06572-8100012	\$4,180.78
Major Maintenance Savings - account # 06572-9513760	\$51,401.41
Out of the Cold - account # 06572-1379739	\$13,789.67
Raffle Account - account # 06572-1308610	\$7.52
Park Account - account # 06572-1102710	\$4,003.87
<b>Total Assets</b>	<b>73,383.25</b>

**Other  
Accounts  
Activity**

**Major Maintenance Account - # 06572-9513760**

Balance at Jan 1	
/ 22	36,438.66
Interest	7.75
Memorial	
Donation	70,000.00
	-
Transfers to Current Acct.	100,000.00
Transfers from Current	
Acct	44,955.00
Balance at Dec.	
31 / 22	<b>51,401.41</b>

**Out of the Cold Account - # 06572-1379739**

Balance at Jan 1	
/ 22	11,151.15
Deposits from	2,050.00

**Raffle Account - #06572-1308610**

Balance at Jan 1 /	
22	725.57
Bank	
Charges/Cheques	-56.05
Strawberry Social 50/50 Sales	727.00
Strawberry Social 50/50 Winner	-175.50
Lottery license fees	-82.50
Rector's BBQ 50/50 Sales	493.00
Rector's BBQ 50/50 Winner	-246.50
Church Air Conditioning Repairs	-600.00
Sound System	
Expenses	-900.00
Transfer from Current Acct	100.00

donations			
United Way			Refund on license
Donation	10,000.00		fee
Expenses for			Balance at Dec. 31/
Dinners/Supplies	-1,179.03		22
Transfers to Current Acct	-8,232.45		
Balance at Dec.			
31/22	<b>13,789.67</b>		
			<b><u>Mariners Park Account - #06527-</u></b>
			<b><u>1102710</u></b>
			Balance at Jan 1/ 22
			18,012.96
			Utility Expenses
			-1,460.09
			Bank Charges
			-14.00
			Transfer to Current
			Acct
			12,535.00
			Balance at Dec 31/
			22
			<b>4,003.87</b>

**Investment Account**  
**Balances**

Niagara Investment Fund (Diocese) - General Investment Fund - account # 500546			<b>39,016.50</b>
values at Dec.			
31/2022	1132.316 units @ \$34.45725		
Niagara Investment Fund (Diocese) - Memorial Organ Fund - account # 5005053			<b>70,927.18</b>
values at Dec.			
31/2022	2058.411 units @ \$34.45725		
Niagara Investment Fund (Diocese) - St. James Rectory Fund - account # 5005062			<b>158,791.41</b>
values at Dec.			
31/2022	4608.361 units @ \$34.45725		
Niagara Investment Fund (Diocese) - St. Brendan Rectory Fund - account #5004981			<b>58,426.85</b>
values at Dec.			
31/2022	1695.633 units @ \$34.45725		
<b>St. Brendan Rectory Fund Outstanding Loan Amount</b>			<b>-23,629.45</b>

**2023 Proposed  
Budget**

**Receipted Income:**

**Regular Envelope & Initial Givings** **135,250.00**

Taize	100.00	
God @ The Pub	50.00	
Messy Church	0.00	
Sunday	135,000.00	
Initial Offerings	100.00	

**Special Envelope Givings** **10,000.00**

Advent	2,000.00	
Christmas	2,000.00	
Lent	2,000.00	
Easter	2,000.00	
Harvest Thanksgiving	2,000.00	

**Memorial Donations** **5,000.00**

**Special Project Donations:** **35,300.00**

Mariners Park Donations	20,300.00	
Fundraiser Donations	5,000.00	
Food with Friends Donations	10,000.00	
Youth Ministry Donations	0.00	

**Flow Through Donations:** **8,500.00**

Altar Flowers	5,000.00	
Memorial Flowers - Altar Guild	2,500.00	
P.W.R.D.F.	1,000.00	

**Non-receipted Income:**

**Open Plate Donations** **2,300.00**

Taize	800.00	
Church on Tap	0.00	
Messy Church	0.00	
Sunday	500.00	
Outreach Jar Donations	1,000.00	

**Flow Through Income:** **1,050.00**

Mariners Service Donations	500.00	
Book & Bible Study	400.00	
Coffee Hour	100.00	
Church Calendars	50.00	

**Rental Income:** **26,560.00**

Guild Hall Rentals	10,800.00	
Church Rentals	1,000.00	
Mariners Park Rentals	13,260.00	
Guild Hall Lot Rental	1,500.00	

**Fundraising Events** **15,000.00**

**Miscellaneous Income** **1,000.00**

**Grant Income:** **13,574.78**

Summer Students	10,000.00	
-----------------	-----------	--



Remainder of New Horizon' Grant #4 2022/23	3,574.78	
HST/GST Rebate		<u>17,442.58</u>
<b>Total Income:</b>		<b>270,977.36</b>
<b>Expenses:</b>		
<b>Administrative Expenses:</b>		7,900.00
Office Supplies	4,500.00	
Postage	500.00	
Bank Charges	800.00	
Overdraft Interest	800.00	
Copier Lease	1,300.00	
<b>Diocese of Niagara:</b>		28,015.68
D M & M	27,715.68	
Synod Fees	300.00	
<b>Employee Salaries:</b>		119,528.36
<b>Rector's Discretionary Fund</b>		1,000.00
G.S.T.		1,375.00
H.S.T.		3,311.00
Park Property Expenses:		3,640.00
Paver Engraving	640.00	
Maintenance	3,000.00	
<b>Park Utilities:</b>		5,625.00
Building #1 Hydro	1,200.00	
Building #1 Gas	1,500.00	
Building #1 Water	645.00	
Building #2 Hydro	850.00	
Building #2 Gas	1,000.00	
Building #2 Water	430.00	
<b>Park Mortgage Payments</b>		6,000.00
<b>Park Mortgage Interest</b>		5,300.00
<b>Park Property Taxes</b>		2,700.00
<b>Church Property Expenses:</b>		3,000.00
General maintenance	3,000.00	
<b>Church Utilities:</b>		13,940.00
Hydro	2,500.00	
Gas	8,000.00	
Water/Sewer Fees	1,700.00	
Phone/Internet	1,740.00	
<b>Hall Property Expenses:</b>		3,000.00
General maintenance	3,000.00	
<b>Hall Utilities:</b>		11,900.00
Hydro	4,000.00	
Gas	5,000.00	
Water/Sewer Fees	1,700.00	
Phone/Internet	1,200.00	
Property Insurance		21,639.00
Fundraising Expenses		2,000.00

Flow Through Expenses:		8,550.00
Altar Flowers	5,000.00	
Memorial Flowers	2,500.00	
Book & Bible Study	400.00	
Coffee Hour	100.00	
Church Calendars	50.00	
Mariners Service	500.00	
<b>Worship Expenses:</b>		7,100.00
Sacristy Supplies	500.00	
Music & Tuning	5,000.00	
Taize Expenses	1,600.00	
Messy Church Expenses	0.00	
God @ The Pub	0.00	
<b>Advertising, Website, Media Expenses</b>		500.00
<b>Outreach Expenses:</b>		15,574.78
Food with Friends	10,000.00	
Lakeside Terrace	500.00	
Christmas in the Park	500.00	
Senior New Horizon's Program 2022/23	3,574.78	
P.W.R.D.F.	1,000.00	
<b>Diocesan 2020 Covid Loan Repayment</b>		3,000.00
<b>Diocesan 2020 DM &amp; M Repayment</b>		3,000.00
<b>Total Expenses:</b>		277,598.82
<b>Total Income:</b>		270,977.24
<b>Deficit:</b>		-6,621.58

## 2023 PROPOSED PARISH COUNCIL

Rector:	The Rev. Jody Balint
Rector's Warden:	John Hogan
People's Warden:	Kathy Kairies
Deputy Rector's Warden:	Brian Abbott
Deputy People's Warden:	Jennifer Main
Treasurer:	Leslie Kennedy
Vestry Clerk:	Pat Davis
Lay Delegates to Synod:	Pat Davis, Robynn Bliss
Alternate Delegate:	Jim Wilkins
Member(s) at Large Elected:	Open
Rector's Appointees (MAL):	Tami Zacharias
Property Chair:	Tim Kennedy
Stewardship:	Norbert Gieger
PWRDF	Open

### BREAKOUT OF ELECTED & APPOINTED MEMBERS OF PARISH COUNCIL

**Rector** Jody Balint

#### **Appointed Position (6)**

Rector's Warden	John Hogan
Deputy Rector's Warden	Brian Abbott
Treasurer	Leslie Kennedy
Property Manager	Tim Kennedy
M.A.P. Representative	Wendy Saunders
Rector's Appointee M.A. L.	Tami Zacharias

#### **Elected Positions (8)**

People's Warden	Kathy Kairies
Deputy People's Warden	Jennifer Main
2 Lay Synod Delegate	Robynn Bliss ( Going into 2 <sup>nd</sup> Year of 2) Pat Davis (Going into her 1 <sup>st</sup> of 2 years)
Alternative Lay Synod Delegate	Jim Wilkins
Stewardship	Norbert Gieger
Member at Large	Open
PWRDF	Open

## MOTIONS FOR APPROVAL/ACCEPTANCE

### BE IT RESLOVED

**Motion 1:** that the agenda be accepted as printed.

**Motion 2:** that the vestry minutes be accepted as printed.

**Motion 3:** that the Rector and Wardens' Reports be received.

**Motion 4:** that the reports of the other ministries and organizations be received.

**Motion 5:** that the financial reports (operating account, comparative report, other accounts, Mariners Park account) be accepted as printed.

**Motion 6:** that the proposed budget for 2023 be accepted as printed.

**Motion 7:** that the nominations for the proposed slate of members for Parish Council be closed.

**Motion 8:** that John Hogan and Lynda Reinhart be appointed auditors for the coming year.

### MOTION 9: DON LICENSE AGREEMENTS

The licensing template is intended to clarify regular or frequent use of church buildings or spaces – and especially long-term arrangements with day care centres and schools. It not intended for use with groups that will be using the church on a one-time basis.

The policy of the diocese is still that even one-time users of church premises must provide evidence of liability insurance or obtain user group insurance through the diocese, and sign off on a commitment to abide by the Diocese of Niagara's Sexual Abuse and Sexual Harassment policy.

Canon 4.7 (23) allows parishes to enter into agreements for the use of parish space for periods of up to three years (inclusive of all renewals). For agreements of more than three years, Canon 4.7 (22) requires the approval of the Vestry, Synod, and Bishop. The requirement for approval by all three parties arises from a statute of the Province of Ontario (Anglican Church of Canada Act, 1979).

### ENABLING MOTIONS FOR VESTRY APPROVAL

#### Short term agreements:

#### **A Motion to Empower Corporations to Enter Into Site Use Agreements Of Less than Three Years**

BE IT RESOLVED THAT this vestry authorizes the Incumbent and Churchwardens to consider and, if they deem it advisable, to approve leases, licenses, or space agreements of less than three years inclusive of all renewals

AND THAT this authorization shall extend only to agreements that include the following provisions:

- That the agreement may be terminated by *St James & St Brendan's Anglican* upon sixty days' notice
- The lessee or licensee shall provide proof of liability insurance

- The lessee or licensee agrees to abide by the Sexual Abuse and Sexual Harassment policy of the Synod of Niagara;

AND THAT if there is any conflict between this resolution and any authorization or approval resulting from it, the Canons of the Diocese of Niagara, it is understood that the Canons shall prevail.

**Long term agreements or renewals in their fourth year:**

**A Motion to Empower Corporations to Enter into Site Use Agreements of more than Three Years**

WHEREAS [name of organization or group]

- Has provided proof of liability insurance
- Has agreed to abide by the Sexual Abuse and Sexual Harassment Policy of the Synod of The Diocese of Niagara;

BE IT RESOLVED THAT this Vestry authorizes the Incumbent and Churchwardens to sign a (lease, licenses or space agreement) with [name of organization or group] to (outline the purpose of the agreement,

e.g. “to meet weekly in the parish hall” or “to operate a music school in the church basement”) subject to the following terms and conditions: (outline the terms of the lease, license, or space agreement OR summarize by referring to the lease, license, or space agreement presented to the Vestry) The approval of the Bishop and Synod of The Diocese of Niagara

*This motion would then be forwarded to Synod Council for its approval before it could take effect.*

**Motion 10:** That the vestry be adjourned